Proceedings of the Town of Pine Lake Board Meeting held on June 17, 2026, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at www.townofpinelake.com according to Wisconsin Statutes.

Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, Treasurer Cory Hoffmann and Clerk Cindy Skinner.

Chairman Jim Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the chairman to move items as needed, second by Jim Flory. Motion carried by voice vote.

Motion by Ron Lueneburg to approve the minutes of the May 20, 2026, Town Board Meeting, second by Tim Oestreich. Motion carried by voice vote.

Library Report. Pam Winchell not present.
County Board Supervisor report. Mary Roth Burns not present.

Constable Report. Jake Nitzel reported that he had checked two parked vehicles on River Road – parties OK. Received a complaint regarding dirt bikes running in the dump but could find no evidence.

Citizens' Concerns.

Solid Waste Committee report regarding the fuel surcharge and the contract with Howard Disposal. Clare Reusch from Howard Disposal was present. The committee had met with Clare to discuss fuel surcharge and the section of the contract not being as precise as it should be now that it applies. She explained to the town board that the contract indicates that the percentage for the fuel surcharge was applied to both pickup charges for trash as well as recycling, but not on the total amount of the invoice. A possible option would be to base the percentage on the number of pickups for trash only. At the pump pricing was also discussed. Clare had provided wording to amend the contract that would spell that out as well as the website used to determine average diesel prices for the time of billing. The company also offered the possibility of eliminating the fuel surcharge with an extension of the contract for three to five years. Consensus was for the Solid Waste Committee to meet again with Clare on July 14th at 6:00 p.m. to discuss future contract pricing or amending the contract. Those recommendations will be brought before the town board at the July 15th town board regular meeting.

Financial Report. Cory Hoffmann reported – Book Balance – 4/30/2026 - $588,453.06, Income for May, 2026 - $8,391.59, Expenses for May, 2026 - $78,759.10, Book Balance - 5/31/2026 - $518,085.55. Peoples Checking Balance - $40,737.16. Peoples Money Market Balance - $477,348.39. Bank Balance 5/31/2026 - $518,085.55

Motion by Jennifer Cordy to amend the 2026 budget to move $2,250 from Reserves for Audit to Account #51510 Form CT/Audit, second by Ron Lueneburg. Motion carried by voice vote.

Discussion on the recommendation from KerberRose auditor that the fire department changeover the use of a debit card for Associated Bank and their fundraising money (auxiliary funds) to using a credit card for the protection of the funds. Brian had discussed with the auditor of KerberRose. Suggestion made as to a compromise to use debit cards when needed to obtain cash for fundraising events and obtain a fire department credit card from Associated Bank (or the best company after researching fees) for the day to day purchasing. Motion by Jim Flory for the fire department to reduce number of debit cards from three to two for use in obtaining cash for fundraising events as needed, and to obtain three credit cards for purchases, second by Tim Oestreich. Roll call vote taken. Lueneburg, no. Oestreich, yes. Cordy, no. Flory, yes. Gehrig, abstained. Motion failed 2 yes and 2 no. and 1 abstention.
Motion by Ron Lueneburg to obtain three credit cards for the fire department chiefs and eliminate the debit card usage, second by Jennifer Cordy. Further discussion on the ability to use a credit card to get cash as needed. Credit cards will require fees for those transactions. Jen explained the differences in how the cards could be used and possible fees charged. Ron withdraws motion and subject is tabled to the July town board meeting to allow time for the fire department to research and get more information regarding fees for cash transactions and the best company to go with.

Policy limiting the amounts on items prior to board approval made by town departments and fire department. The board was given an example of possible policy wording from the WI Towns Association website. Discussion as to how much and how this would affect the fundraising money (auxiliary funds) of the fire department, which are by state statute town funds. Brian again reviewed how the fire department authorizes and spends those auxiliary funds. Consensus was for the clerk and Jen to rework the policy language following the fire department example.

Loan payoff tabled until July after the decision on the road work to be done is completed.

Highway Shop Committee report. Tim Oestreich reported the progress on the project list that was given to the town crew. Mowing will start soon. The culvert on Pine Creek Road was replaced. Replacement signs are in and ready to go up. Truck repairs are being done on the 2013 International and the 2025 Western Star. Costs for replacement blades were checked and Tim is checking with Oneida County to see if their pricing will be better before ordering.

The road projects for this year were put out for bids and published. The special town board meeting to review and award is scheduled for June 24th at 6:30 p.m.

Proposals for the 500 tons of road gravel were received from Pitlik & Wick for $10,630 and Musson's Inc. for $8,125. Motion by Jim Flory to approve the proposal submitted by Musson's Inc. in the amount of $8,125, second by Ron Lueneburg. Motion carried by voice vote.

The new 1-ton pickup was ordered and estimated time of delivery is the end of August.

Personnel Committee didn't meet.

Building and Grounds Report. Brian had received three proposals for gutters on the community building--Lauren Exteriors - $920.00, AA Seamless Gutters/Roofing - $1,422.00, TimberGuard Premium Seamless Gutters, LLC - $1,316.00. Motion by Jim to approve Lauren Exteriors for the gutters on the community building, second by Jennifer Cordy. Motion carried by voice vote.

Fire Department Report. Brian reported that there were 39 EMS and 7 fire calls in May. Several trainings took place including zip line and airboat. The flag retirement ceremony was being held tonight at Cross Country Bar & Grill. Last weekend a celebration of life was held for former fire chief Ron Crute. The flag pole at the old schoolhouse next to the shop needs repairs. Equipment maintenance is coming up. Grants applied for – DNR for $7,500 and federal FEMA for $350,000 for air packs which will require $15,000 from town.

New "Class B" Liquor and Class "B" Beer License application for JD Venden Investments, LLC, Jason Venden, Agent, for Pine Valley Lodge – The Speakeasy, 3980 Lakeshore Drive. Motion by Ron Lueneburg to approve, second by Jen Cordy. Motion carried by voice vote.

Communications. Jim had copies of letters sent by county planning and zoning to Tim White on Moonlite Bay Road and Cory DeMeyer on CTH C.
Cindy had report from the town shop for the salt shed state inspection. The WTA District meeting will be held at the FD Meeting Room on July 22nd. Contacted Land Information to see if the documents for Sandy Beach Road had been recorded – they are still waiting on the attorney.

Motion by Brian Gehrig to approve the vouchers for June for payment, second by Ron Lueneburg. Motion carried by voice vote.

Next board meeting is set for July 15, 2026, at 6:30 p.m.

Motion by Ron Lueneburg to adjourn, second by Jim Flory. Motion carried by voice vote. Meeting adjourned at 8:50 p.m.

Cindy Skinner, Clerk