

1 **Proceedings of the Town of Pine Lake Board Meeting held on September 16, 2009,**
2 **at 6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire**
3 **Department Room # 1.**

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5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake
6 according to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com
7

8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt
9 Matteson, and Charlie LaHam, Treasurer Judy Skinner and Clerk Cindy Skinner.

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11 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Matt Matteson to
12 approve the agenda with chairman to move items as necessary, second by Brian Gehrig.
13 Motion carried by voice vote.

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15 Motion by Charlie LaHam to approve the minutes of the August 19, 2009, Town Board
16 Meeting, second by Tim Oestreich. Motion carried by voice vote.

17
18 Treasurer's Report by Judy Skinner. Book Balance - 7/31/09 - \$632,060.87. Receipts
19 - \$234,464.47. Disbursements - \$141,638.58. Book Balance - 8/31/09 -
20 \$724,886.76. Checking Account - \$632,193.85. Peoples State Bank CD - \$70,184.95.
21 Mid-Wisconsin CD - \$22,507.96. Bank Balance - 8/31/09 - \$724,886.76.

22
23 Library Report by Ken Hardtke. Ken distributed his monthly written report and
24 discussed the main points. Library board discussed with Nicolet College about working
25 together. 60.5% of budget used with 67% of year elapsed, but an escrow payment of
26 \$15,000 for retirement needs to be paid, which will increase the percentage spent.
27 2010 library budget was passed with a 2.95% increase over 2009. The Stevens Street
28 entrance has been closed for a test period. Parking lot repaired and sealed. Usage is
29 up 9% with Pine Lake at 14% versus 15.7% contribution. Usage of Pine Lake was
30 16,475. Next library board meeting October 13th at 3:00 p.m. Everyone is welcome.

31
32 Citizens concerns. None

33
34 Chairman moved item #13-Proposals for Chip Sealing of Pine Lake Road for 4.27 miles.
35 Proposals were opened by the clerk and read.

36	Pitlik and Wick, Inc.	4.27 miles x 20' wide - asphalt	\$53,588.00
37	Fahrner, Inc.	4.27 miles x 21' wide - asphalt	\$59,962.00 w/additions
38	Fahrner, Inc.	4.27 miles x 21' wide - copper slag	\$67,297 w/additions

39 Bob McMahon explained the two methods that could be used. Discussion as to time frame to do
40 and really not the best time of year. Also, had not been advertised for a public project of this
41 cost. Clerk to advertise for bids now and work to be done in 2010.

42
43 2010 Library Budget. Pine Lake to increase by \$3,943 to \$104,601. Discussion. Motion by Matt
44 Matteson to accept, second by Jim Flory. Motion carried by voice vote.

45
46 Operator License Application for Ashley Ruetsche. Clerk reported that responsible beverage
47 course had been taken and background check was clear. Motion by Charlie LaHam to approve,
48 second by Matt Matteson. Motion carried by voice vote.

49
50 Employee Assistance Program. Brian Gehrig asked to be on the October agenda.

51
52 Moen Lake Boat Landing Update. Matt Matteson reported that the town has a permit dated
53 7/26/2006 and is required to keep the landing in good repair. Explained the work to be done at
54 a total cost of \$19,364 with the town's share being \$6,680 (34% of total for materials). Wisconsin
55 Valley Improvement will reimburse town for its total share after the completion of the project.
56 Plans will be available for the October meeting.

57

58 Town Shop update. Brian Gehrig reported that construction is continuing with plumbers and
59 electricians scheduled for next week and the construction crew the week after. Jim Flory had
60 received change orders for heating, garage doors and additional joists on mezzanine floor.
61 Discussion as to why extra charge for heating. Brian explained the cold storage additional tubing
62 added. Clerk had received first draw from the engineer and West Central Builders. One half of
63 the bid with a breakdown of work and materials included in the draw. Cindy Skinner explained
64 that she had requested the original payment form from Dale Schlieve at the committee meeting
65 held on September 9th and had also requested written references for the contractor at least four
66 times since the contract was awarded and still has not received those. Will hold the check until
67 those items were received. Board had no objections. Discussion as to paving the lot and
68 available funds. Money from the trust fund is available until May 5, 2010, so the paving can be
69 done in the spring. Clerk to advertise for bids now for work to be done in 2010.
70

71 Signage for fire department and community building. Brian Gehrig received proposals from
72 Cleveland Signs to replace lettering on building for \$1,526.72 or with trim caps at \$2,148.22. He
73 also received a proposal from Graphic House for \$1,395. Another option would be a lit sign with
74 a message board placed near the road. Cleveland Signs - \$7,232, and Graphic House \$7,049
75 plus \$260 for letters. Fire department would split the cost of a sign/message board with town.
76 Suggestion that lettering on building be replaced now with plan for a sign/message board in the
77 future. Motion by Charlie LaHam to replace/repair current lettering on building with Cleveland
78 Signs doing the work, second by Matt Matteson. Motion carried by voice vote.
79

80 Dump openings for fall clean up set for October 24th and 25th, 8:00 a.m. to 4:00 p.m.
81

82 Communications. Cindy Skinner had received the shared revenue report for 2010 from the state
83 and Pine Lake is losing \$16,626. Previously at \$110,846 and 2010 will be \$94,219.

84 Jim Flory received letter from Sheriff's Department regarding the Workender Program. Charlie
85 LaHam to look into for possible town use. Letter received from county Planning and Zoning that
86 they will no longer be regulating banner signs, etc.
87

88 Fire Department report. Brian Gehrig reported that August had ten EMS calls and five fire calls.
89 The FEMA (Homeland Security) Grant was being spent, the department was working on the
90 donation letter, the furnace at fire station #2 had been switched out, the group had a clean up of
91 County W over the past weekend and the pump tests had been completed.
92

93 Committee Reports. Jim Flory asked the Shop Maintenance Committee to make a work schedule
94 and to work on wage increases for 2010 budget. Discussion on work being done and to be done.
95 Building Committee had reported earlier under Town Shop Update.
96

97 County Supervisor Report. Matt had nothing to report. Question on recycling. Still being
98 worked on at the county level.
99

100 Motion by Charlie LaHam to approve the September vouchers for payment, second by Matt
101 Matteson. Motion carried by voice vote.
102

103 Next meeting set for October 21, 2009, at 6:30 p.m.
104

105 Motion by Matt Matteson to adjourn, second by Jim Flory. Motion carried by voice vote. Meeting
106 adjourned at 8:10 p.m.
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108 Submitted by
109 Cindy Skinner, Clerk
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