

1 **Proceedings of the Town of Pine Lake Board Meeting held on September 15, 2010,**
2 **at 6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire**
3 **Department Room # 1.**

4
5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake
6 according to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com

7
8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt
9 Matteson, and Charlie LaHam, Treasurer Judy Skinner and Clerk Cindy Skinner.

10
11 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Matt Matteson to
12 approve the agenda and chairman to move items as necessary, second by Charlie
13 LaHam. Motion carried by voice vote.

14
15 Motion by Matt Matteson to approve the minutes of the August 18, 2010, Town Board
16 Meeting, second by Jim Flory. Motion carried by voice vote.

17
18 Treasurer's Report by Judy Skinner. Book Balance - 7/31/10 - \$438,510.71. Receipts
19 - \$259,949.32. Disbursements - \$148,817.90. Book Balance - 8/31/10. Checking
20 Account - \$253,054.62. Peoples State Bank CD - \$70,444.68. Peoples Money Market -
21 \$203,295.64. Mid-Wisconsin CD - \$22,847.19. Bank Balance - 8/31/10 -
22 \$549,642.13.

23
24 Library Report by Ken Hardtke. Written report was distributed to the board. Personnel
25 policy was passed. Financial reports showed that 63% of budget spent with 67% of year
26 elapsed. Proposed budget at 2% increase with estimate for insurance from the city at
27 9%. A meeting is to be held on revising the funding formula. County library budget will
28 be slightly less this year. Discussion continuing on the Stevens Street brick building,
29 whether to tear down for additional parking or to use for storage. Summer programs
30 were well attended. Pine Lake usage at 14% of district total. Year to date usage from
31 2009 compared with 2010 shows a decline of 9% overall and a decline of 4% for Pine
32 Lake - only for checked out items and does not include computer or in house use. Next
33 meeting date October 19, 2010, at 3:15 p.m.

34
35 Citizens Concerns. Joel Sigel, Candlelite Lane, representing approximately 25 other
36 landowners on Pine Lake. Concerned about the process the assessors use to value
37 properties. Pointed out several items that he felt needed attention - discrepancies in
38 land sizes, felt land value methods were flawed, both lake frontage and acreage, only
39 Pine Lake properties being used for comparables. He had checked with Department of
40 Revenue and told that was not correct. Board will discuss with assessor at Board of
41 Review and Assessor Committee will look into.

42
43 Inga VanKampen, Harbor Road. Concerned with safety and high powered boats along
44 shore. Called DNR and they wouldn't help. Contacted the county and they wouldn't
45 help until shoreline was destroyed. Referred to the town board. Dangerous situation
46 with swimmers and fishermen. Also with Pine Harbor bar close by, the boats create a
47 lot of noise from 1:00 a.m. to 4:00 a.m. Board suggested that sheriff's office be notified
48 of noise problem every time to create a record history for licensing purposes.
49 Discussion as to putting buoys to slow the boats, who to contact at the sheriff's
50 department and board to try to come up with a solution.

51
52 Red Williams regarding information about Oak Leaf Salvage from county. Copy of letter
53 received from county to the owner for a county inspection to be done the week of
54 September 6th. Matt will contact Red with the results.

55

56 Dorothy Wendorff, Bass Lake Loop. Problem with the road and excessive water runoff
57 washing out her property, etc. Discussion of everything tried so far to remedy. Request
58 possibly a culvert to divert the water. Jim Flory and Matt Matteson will inspect and
59 talk with town crew as to possible solution.

60

61 Jon Trautman, Schenck, S.C., CPA, to review the audit for the 2009 town financials.
62 Mr. Trautman reviewed the advisory comments and letter. Pointed out that employee
63 pay rates need to be kept on a rate sheet. Can also be included in minutes when
64 approved. Approximately 15% of funds should be held over for reserve and 2009 was at
65 that mark. Discussion. Mr. Trautman offered an option of a review of financials
66 periodically between audits to help keep costs down for full audits.

67

68 Request from county for approval of name for road off Manor Loop, S31,T37N,R9E, of
69 Loop Heights. Private road. Curt Jelinek, one of the owners on the road, discussed
70 with board. Motion by Jim Flory to approve the name of Loop Heights, second by Matt
71 Matteson. Motion carried by voice vote.

72

73 Constable residence update. Letter received from Ron Coleman explaining that
74 residence he expected to be in on September 1st did not work out, but was looking for
75 something else. To be on the October agenda. Letter to be sent to Ron to attend
76 meeting for possible setting time frame and discussing other options.

77

78 Reminder that Board of Review convenes September 28, 2010, starting at 3:00 p.m.
79 Clerk has sent out objection forms and scheduled a few appointments.

80

81 Amend 2010 budget. Clerk explained being done at the suggestion of the auditor.
82 Motion by Jim Flory to transfer the following:

83 \$6,800 from 52203-Repairs Fire Station #1 expense account to 49213-FD Bldg/Equip
84 Reserve income account

85 \$5,309 from 52210 Fire Protection/Reserve expense account to 49214-FD Reserve
86 income account

87 \$29,355 from 52210B-FEMA DHS 2010 expense account to 49215-DHS Grants fro FD
88 income account, and

89 \$40,000 from 52210C-DHS Grant FD expense account to 49215-DHS grants for FD
90 income account.

91 Budget now to reflect Income at \$1,070,839.00 and Expenses at \$1,070,839.00.

92 Second by Tim Oestreich. Motion carried by voice vote.

93

94 Town shop roof. Brian Gehrig reported the he had talked with Dale Schlieve who had
95 talked with the general contractor. Independent inspectors had checked the roof and
96 stated that not enough space between sheeting was causing warping. General
97 contractor and subcontractor have filed claims with the insurance company. The
98 insurance company will meet with inspector to determine how to repair. Roof is under
99 warranty and warranty will be extended. Timeline was not given as to the repairs.
100 Discussion.

101

102 Fire Department Report. Brian Gehrig reported eight fire calls and eleven EMS calls for
103 August. The breathing air compressor has been installed. One of the trucks is getting
104 a new paint job for the fourth time. Rescue 1 is having corrosion fixed and repainted.
105 Process of finalizing the back up generator for Station 1.

106

107 Communications. Jim Flory – Public hearing for Hodag Sports Club zoning change held
108 today. Matt Matteson attended. Change was approved quickly by committee. Several
109 more steps to go.

110 Clerk Cindy Skinner – Lakeland True Value closing and account must be paid up and
111 no more charging. Department of Justice seminars on Public Records and Open
112 Meetings, closest one is Wausau on October 5th. Department of Transportation seminar
113 on road right of way issues on November 16th in Rothschild. Annual Wisconsin Towns
114 Association Convention in LaCrosse, October 3rd-6th. Letter from County Planning and
115 Zoning regarding Moen Lake Campground preliminary plat being withdrawn from the
116 department due to the length of time lapsed. Information regarding Managed Forest
117 Land. Diesel fuel usage by fire department and shop for August.
118 Matt Matteson tire recycling collected 178 tires.

119
120 Committee Reports. Highway Shop Maintenance Committee held two meetings.
121 Decided crew to start new work hours of 7:00 a.m. to 3:00 p.m. Monday through Friday.
122 Crew requested to continue the 4 day, 10 hours schedule further into September, but
123 denied. Discussion as to work completed and not completed. Change made to
124 discontinue the small labor reports and John to keep a daily work log for both of them.
125 Compensated for this by leaving 15 minutes early every day. Discussion as to snow
126 removal in mornings with small amount of snow and the later start time. Flexibility will
127 be given on early start time with day ending after eight hours. Snow storm call in will
128 remain the same.

129
130 County supervisor report. Matt Matteson stated that Paul Dean was doing well and
131 expected to back to work in October.

132
133 Motion by Matt Matteson to approve the September vouchers for payment, second by
134 Brian Gehrig. Motion carried by voice vote.

135
136 Next board meeting October 20, 2010, at 6:30 p.m.

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138 Motion by Charlie LaHam to adjourn, second by Jim Flory. Motion carried by voice
139 vote. Meeting adjourned at 8:35 p.m.

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141
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Submitted by
Cindy Skinner, Clerk