

Proceedings of the Town of Pine Lake Board Meeting held on August 16, 2023, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at www.townofpinelake.com according to Wisconsin Statutes.

Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, Treasurer Cory Hoffmann and Clerk Cindy Skinner.

Chairman Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the chairman to move items around, second by Tim Oestreich. Motion carried by voice vote.

Motion by Ron Lueneburg to approve the minutes of the July 19, 2023, Town Board Meeting and the August 1, 2023, Special Town Board Meeting, second by Brian Gehrig. Motion carried by voice vote.

County Board Supervisor report. Diana Harris reported that the county board had approved a loan for the repaving of the landfill roads. Legal counsel had been obtained to help with the Shoreland Ordinance. A resolution had been approved to start each county board meeting with a prayer. Update on the issues with the Minocqua Brewing Company.

Library Report. Diana Harris reported that Pine Lake had 910 checkouts in July with the annual count at 6,102. Still unable to obtain the number of library cardholders who reside in Pine Lake with the director apparently unable to get that number. Fall open house is scheduled for September 11th. A new Facebook page is online for the library foundation. Kim Swisher was hired for the capital campaign for the addition to the library with an estimated cost of \$6.5 million. Building committee now disbanded and the full board will oversee the building addition process. A preliminary budget was given to the library board with the final allocations ready by September.

Constable Report. Jake Nitzel reported complaints of the garbage being left out by the road from a tourist rooming house on Trails End Road after the weekends and days before garbage pickup. The clerk will contact the agent. Assisted a motorist on Highway 17. Also assisted a semi on Highway 17 that had lost tires and other issues. The sheriff's office was called. A dog from Trails End Loop was reported wandering in several areas. A dog running at large on Pollyanna Road was reported. Picked up a microwave that had been thrown alongside Pine Lake Road. Removed the particle board from the fence opening at the Pine Lake park. Also noted vehicles at the park after 8:00 p.m. and suspicious. More issues from Dundee Road.

Citizens Concerns. None.

Dan Werner who is representing Marlin and Ellie Werner regarding the Highlander Road adjacent to their property. He was unable to attend the meeting but dropped off copies of the survey map and legal description prior to the meeting. Discussion as to how to proceed. The crew and highway committee have to figure out where to plow snow at that end of the road. Clerk will research other options besides vacating since no other landowners involved. Also waiting until the driveway for Hribar is applied for and located. To be on the September agenda.

Financial Report. Cory Hoffmann reported – Book Balance -6/30/2023 - \$701,409.69, Income for July - \$78,147.45, Expenses for July - \$92,482.76, Book Balance – 7/31/2023 - \$687,074.38. Peoples Checking Balance - \$546,763.54. Peoples Money Market Balance - \$140,310.84. Bank Balance 7/31/2023 - \$687,074.38.

Discussion regarding the payment received for the assistance to the Arcadia Fire near Camp McCoy. Brian submitted a voucher for \$4,200, which was paid to the town. It was agreed that the funds should be added to the current working budget for the fire department. To be on the September agenda to amend the budget in that amount.

Motion by Jim Flory to amend the 2023 budget by moving \$5,200 from ARPA reserves for the air conditioner replacement at Fire Station #1, second by Jennifer Cordy. Motion carried by voice vote.

Motion by Jim Flory to move \$9,637.92 from the Moen Lake Boat Landing Project into the Pine Lake Ballpark Project, second by Ron Lueneburg. Motion carried by voice vote.

Motion by Jennifer Cordy to move \$155.30 from Fire Station #2 Special Light Project into the General Fund, second by Ron Lueneburg. Motion carried by voice vote.

Update on ARPA funds with balance remaining that includes allocations for upcoming projects of \$68,271.95.

Highway Shop Committee. Tim reported that Pine Lake Road chip seal was done this week and should have a cost savings of about \$3,000 due to Pitlik applying the chip seal a different way. Manor Road chip seal was started. E&J Electric contacted him for the work they will be doing for WPS on River Road to check over the work. Crew has been brushing and working at the town park.

Additional area for parking lot at the town hall/fire station #1 received a bid of \$8,885 from Pitlik & Wick. Motion by Jim Flory to approve the bid of \$8,885 and the funds to come from the ARPA funds, second by Brian Gehrig. Motion carried by voice vote.

Solid Waste Contract Committee report. Tim reported that the committee had met and finalized the RFP to be provided to interested solid waste and recycling haulers. The next meeting will be September 12th to receive the proposals and make a recommendation to the board. Several RFP forms were sent out and the notice will be published August 22nd and 29th.

Outdoor Recreation and Park Committee report. Jen reported that the group had taken off July and part of August. Two work dates were set -- August 29th in the evening to move the last of the playground equipment and prep the area and a full day on September 8th to install the equipment. A proposal was received from Parmeter and Son Construction to reside, reroof and redo the interior of the outhouse. Motion by Ron Lueneburg to approve the proposal for the outhouse in the amount of \$4,750 to come from reserve funds, second by Jim Flory. Motion carried by voice vote.

Ordinance Review Committee. Jen reported that the committee is scheduled to meet on August 24th.

Building Committee. Brian reported that Fire Station #2 had the septic system pumped and it was suggested that the lid needs to be raised above ground. The final inspection was done for the addition to Fire Station #2 by the state inspector and it was strongly suggested that the bathroom be brought up to ADA compliance.

Fire Department. Brian reported that July had 8 fire calls and 32 EMS calls. Of those, 2 EMS and 3 fire calls were to Hodag Countryfest. The ice sales and other items netted approximately \$26,000. A grant from WPS for \$2,000 will be used for AED replacements. The department will be helping the Crescent department with their citizens academy. The department has been filling air bottles for divers for the Squash Lake Association. A total of \$373,413 has been raised by the department through their fundraising and donations from 2009 until the present.

Communications. Jim had touched base with John Cirilli and there has been no further contact with the Seabloom issue. WI Towns Association fall workshop is September 21st in Rhinelander.

The new population estimate for 2023 is 2,708 – down 16 persons from 2020 census. There are approximately 2,241 of voting age in the town.

New absentee ballot certificate and mailing envelopes were approved by the Wisconsin Elections Commission for use starting with the 2024 elections. The old stock cannot be used. To help with the cost of replacing all of the stock, a grant was received in the amount of \$292.12.

Update from Journey's End Road and contact with the DNR.

The equalized value and assessment reports received from the Department of Revenue.

Motion by Jennifer Cordy to approve the August vouchers for payment, second by Ron Lueneburg. Motion carried by voice vote.

Next meeting is scheduled for September 20, 2023, at 6:30 p.m.

Motion by Ron Lueneburg to adjourn, second by Jennifer Cordy. Motion carried by voice vote. Meeting adjourned at 8:15 p.m.

Cindy Skinner, Clerk