

1 **Proceedings of the Town of Pine Lake Board Meeting held on July 21, 2010 at**
2 **6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire**
3 **Department Room # 1.**

4
5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake
6 according to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com

7
8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt
9 Matteson, and Charlie LaHam, Treasurer Judy Skinner and Clerk Cindy Skinner.

10
11 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Matt Matteson to
12 approve the agenda and chairman to move items as necessary, second by Charlie
13 LaHam. Motion carried by voice vote.

14
15 Motion by Charlie LaHam to approve the minutes of the June 16, 2010, Town Board
16 Meeting, second by Matt Matteson. Motion carried by voice vote.

17
18 Treasurer's Report by Judy Skinner. Book Balance - 5/31/2010 - \$580,325.34.
19 Receipts - \$6,329.18. Disbursements - \$164,589.30. Book Balance - 6/30/2010 -
20 \$422,065.22. Checking Account - \$125,991.27. Peoples State Bank CD - \$202,782.08.
21 Peoples Money Market - \$70,444.68. Mid-Wisconsin CD - \$22,847.19. Bank Balance -
22 6/30/2010 - \$422,065.22.

23
24 Library Report by Ken Hardtke. Library Board met July 13, 2010. Discussed rental
25 property vacancy, increased use of library facilities, offsite computer at airport and
26 possibility of placing one at Chamber office. Also discussed Chapter 4 of Personnel
27 Handbook. Ken was appointed chairman of Building and Grounds Committee.
28 Financial reports approved with spending at 48% with 50% of year elapsed. Library
29 usage. Children's Dept. very active June and July. Pine Lake usage at 14.2% of district
30 use. Next meeting August 10, 2010 at 3:15 p.m. Joint meeting with Library
31 Foundation to discuss future facility plans on August 3, 2010, at 8:30 a.m. Everyone
32 welcome.

33
34 Citizens Concerns. Kurt Radel resident on Ridge Road stated that the road is in very
35 poor condition and requested that the board consider it in the 2011 budget for
36 resurfacing. Approximately .3 mile with fourteen properties and nine that are year
37 round.

38
39 A resident of Balsam Prairie Mobile Home Park expressed concern that residents
40 opposing the condo conversion had received threats and were being harassed by the
41 residents not opposed. Appreciated the town representative at the county public
42 hearing, as well as the board, for trying to help the residents with the unsafe water
43 issue.

44
45 Clerk Cindy Skinner had been contacted by resident of Highlander Road requesting the
46 possibility of a sign being placed near the hill approaching Highlander Road on Forest
47 Lane to try to curb the speeding traffic coming over the hill and the dangerous situation
48 in trying to turn onto Forest Lane safely. Matt Matteson will contact the shop about the
49 appropriate signage.

50
51 Jay Nieuwenhuis request for variance for installation of mound septic system partially
52 onto the town right-of-way. Property located at 4110 Penny Lane. Mr. Nieuwenhuis
53 thanked the clerk for helping with the procedures. He explained the situation and had
54 prepared maps for the board. Plan Commission recommended approval of a variance
55 onto the town road right-of-way. The existing septic system is already on the right-of-

56 way. Question asked as to distance needed for snow plow – answer approximately six
57 feet. Motion by Matt Matteson to grant request for variance to install the mound septic
58 system partially onto the town right-of-way as indicated on maps presented, second by
59 Charlie LaHam. Motion carried by voice vote.

60
61 Leroy Meyer, land division of property located in part of Gov't Lot 1, S28,T37N,R9E,
62 Town of Pine Lake, Oneida County. Property on South Balsam Lane. No one at meeting
63 representing Mr. Meyer. Tim Oestreich stated that the Plan Commission had approved
64 (5-0) the land division recommending that Parcel A be included with Parcel B or deeded
65 to the town. Motion by Tim Oestreich to approve the land division with the same
66 recommendation as the Plan Commission, second by Jim Flory. Motion carried by voice
67 vote. Clerk to follow up with surveyor as to how land owner intends to handle.

68
69 Gary Greenland request for maintenance on old schoolhouse/town hall located on River
70 Road. Mr. Greenland presented the board with two estimates – one for roofing, etc.,
71 and other for exterior painting. Suggested that the state historical society might be
72 interested in fixing up the building if the town gave it to the society with the town
73 retaining the land and maintaining the landscaping. Discussion. Butch Skinner, at the
74 request of the town chairman, had inspected the building and reported on the extensive
75 deterioration of the building. Further discussion. Clerk to check on requirements of
76 turning over the building and Gary Greenland to follow up with the state historical
77 society. To be on the August agenda.

78
79 Russell Hutter, 3998 Manor Loop Road, request for slow-no-wake zone. Mr. Hutter
80 contacted the clerk with no further interest in pursuing.

81
82 Motion by Brian Gehrig to move into closed session pursuant to WI Stats 19.85(1)(g) for
83 the purpose of conferring with legal counsel for the governmental body who is rendering
84 oral or written advice concerning strategy to be adopted by the body with respect to
85 litigation in which it is likely to become involved, second by Matt Matteson. Roll call
86 vote taken. Brian Gehrig, aye, Tim Oestreich, aye, Charlie LaHam, aye, Matt Matteson,
87 aye, Jim Flory, aye. Motion carried, 5 ayes and 0 no. Closed session began at 7:05
88 p.m.

89
90 Board reconvened in open session at 7:45 p.m.

91
92 Balsam Prairie Condos. Several residents returned to the open meeting. Motion by Jim
93 Flory not to proceed further on advice of legal council, second by Brian Gehrig.
94 Discussion. Roll call vote taken. Brian Gehrig, aye, Tim Oestreich, aye, Charlie
95 LaHam, aye, Matt Matteson, aye, Jim Flory, aye. Motion carried, 5 ayes and 0 no.

96
97 Request from Oneida County Planning and Zoning for input regarding on-premise sign
98 ordinance regarding the county continuing to administer and enforce or the town
99 creating own ordinance and performing administration and enforcement. Discussion.
100 Motion by Matt Matteson to have county continue to administer and enforce the on-
101 premise sign ordinance, second by Charlie LaHam. Motion carried by voice vote.

102
103 Form indicating that personal vehicle liability insurance required by state law as of
104 June 1, 2010, to be signed by town crew, board, constable, clerk and treasurer. Form
105 had been developed for the fire department. Board consensus that all the elected
106 officials and employees to sign the form for the town's records.

107
108 Operator's License Renewal for Diane Shaltis. Clerk had issued a provisional license
109 due to license expired and the timeframe of the next town board meeting. Had

110 previously been licensed in Pine Lake. Background check clear. Motion by Jim Flory to
111 approve, second by Brian Gehrig. Motion carried by voice vote.

112
113 Preliminary audit report. Draft of report and representation letter received from auditor
114 for audit performed for 2009. Once representation letter signed by chairman and clerk
115 and faxed back, the final report will be mailed. Clerk had reviewed draft. Auditor to
116 come to town board meeting as part of service to explain report and answer any
117 questions.

118
119 Fire Department report. Brian Gehrig reported that June had 9 fire calls and 8 EMS
120 calls. In comparison, July had 30 calls through the first 21 days. Getting quotes for
121 generator at Fire Station #1. Countryfest report-manned station instead of grounds.
122 67 man hours put in.

123
124 Communications. Clerk. Article about Countryfest bartenders and licensing as
125 possible means of revenue to cover costs of out of town inspectors, but research
126 indicated that probably not possible. Information from Lawrence Eslinger, AIS Co-
127 ordinator on workshops and newsletter, letter from Planning and Zoning complaint
128 against John Terzynski, Manor Loop Road, letter from Planning and Zoning complaint
129 against Leonard Hlavaty, Sandy Beach Road. Information requested from board
130 regarding repealing town ordinances researched. Ron Coleman still looking for housing
131 in Pine Lake but most likely will be September 1st. County bridge aid deadline for any
132 large culvert replacements August 31st. Bridge maintenance report for Lakeshore Drive
133 bridge inspection done by county. Note from Jim Berard praising the efforts to build
134 the new shop. County unit of WTA meeting July 22nd at Lynne Town Hall. Anonymous
135 letter received from out of town resident to only a fire number, no road name, about
136 speeding teenager. Fire Dues Distribution report from state. Town received \$7,632.78.
137 Survey from town of Cassian on road crews. Report on the diesel fuel usage.

138
139 Jim Flory reported that the roof on the new shop is heaving up. Discovered around
140 July 6th. General contractor was contacted but has not come yet. Salt and sand has
141 been ordered. Cirilli variance was denied by the county. Jeff Seabloom called regarding
142 a washout on his property during the June 26th storm. Jim Flory will be gone from
143 August 6th to August 14th.

144
145 Committee Reports. Plan Commission on above agenda items. Matt Matteson reported
146 that John Stevens will be on vacation from August 9th to August 20th.

147
148 County Supervisor Report. Matt Matteson reported that the county had no meeting in
149 July.

150
151 Motion by Matt Matteson to approve the July vouchers for payment, second by Tim
152 Oestreich. Motion carried by voice vote.

153
154 Next board meeting set for August 18, 2010, at 6:30 p.m.

155
156 Motion by Matt Matteson to adjourn, second by Charlie LaHam. Motion carried by voice
157 vote. Meeting adjourned at 8:45 p.m.

158
159 Submitted by
160 Cindy Skinner, Clerk
161
162
163
164