

1 **Proceedings of the Town of Pine Lake Board Meeting held on July 20, 2011, at**  
2 **6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire**  
3 **Department Room # 1.**

4  
5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake  
6 according to Wisconsin Statutes. Meeting was also posted on [www.townofpinelake.com](http://www.townofpinelake.com)  
7

8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Matt Matteson, and Charlie  
9 LaHam, Treasurer Judy Skinner and Clerk Cindy Skinner.

10 Absent: Tim Oestreich

11  
12 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Matt Matteson to  
13 approve the agenda and chairman to move items as necessary, second by Charlie  
14 LaHam. Motion carried by voice vote.

15  
16 Motion by Charlie LaHam to approve the minutes of the June 15<sup>th</sup>, 22<sup>nd</sup>, and 29<sup>th</sup>, Town  
17 Board Meetings, second by Matt Matteson. Motion carried by voice vote.

18  
19 Treasurer's Report by Judy Skinner. Book Balance - 5/31/2011 - \$608,874.05.  
20 Receipts - \$13,287.65. Disbursements - \$39,923.34. Book Balance - 6/30/2011 -  
21 \$582,238.36. Checking Account - \$32,778.50. Peoples State Bank CD - Transferred  
22 into Money Market. Peoples Money Market - \$526,509.01. Mid-Wisconsin CD -  
23 \$22,950.85. Bank Balance - 6/30/2011 - \$582,238.36.

24  
25 Library Report by Ken Hardtke. Written report distributed to board members. Library  
26 board met July 12, 2011. Contracted with Kulp of Stratford to do attic insulation.  
27 Spending is at 48.9% with 50% of year elapsed. Updating of strategic plan and patron  
28 policy will continue with meetings on July 19<sup>th</sup> and July 30<sup>th</sup>. Concealed carry signs  
29 ordered from city will be posted at the library. Library Foundation will be paying for  
30 attic insulation and roof replacement. Upper unit of Pelham St. property rented. Bids  
31 for roof replacement were opened July 19<sup>th</sup> and will be awarded within seven days.  
32 Very active Children's Dept. with summer programs. No Pine Lake usage reports  
33 available. Next regular meeting will be August 9, 2011, 3:15 p.m. Visitors welcome.

34  
35 Citizens Concerns. Judy Skinner had a complaint regarding mowing needing to be  
36 done on Lakeshore Drive.

37  
38 Conditional Use Permit Application of JPKK, LLC, owner, and Matthew Lansing of Stone  
39 Innovations, Inc., agent, to operate a retail wholesale location and showroom for stone  
40 countertops, flooring, etc., with outdoor display area at 1355 Chippewa Dr., legally  
41 described as part of SW NW, Section 33, T37N, R9E, PIN PL 641-7, Town of Pine Lake.

42 Plan Commission had approved at their July 13<sup>th</sup> meeting. Matthew Lansing was  
43 present and explained showroom for granite countertops with outdoor display.  
44 Conditional Use Permit needed due to Recreational Zoning requirements. Brian Gehrig  
45 requested a requirement that Mr. Lansing contact the fire department shortly after  
46 opening for a fire inspection. Motion by Charlie LaHam to approve, second by Matt  
47 Matteson. Motion carried by voice vote. Public hearing scheduled by the county for  
48 August 3<sup>rd</sup>.

49  
50 Operator's License Applications. Marcus Kral, renewal, Nicole Schroeder, new,  
51 Douglas Charles Dicka, new. All requirements had been met and background checks  
52 were done by clerk. Due to the fact that applications came in after last board meeting  
53 and Countryfest was coming, clerk issued Provisional Licenses until the regular ones  
54 could be approved by board. Motion by Charlie LaHam to approve, second by Brian  
55 Gehrig. Motion carried by voice vote.

56 Original Alcohol License Class “B” Beer and “Class B” Liquor for Dennis Spencer, 4116  
57 River Road (formerly Randy’s Pub, Inc.). Requirements have been met except for the 14  
58 days allowed for publication. Scheduled for publication on July 19<sup>th</sup>, 21<sup>st</sup> , and 23<sup>rd</sup>.  
59 Sales permit in order and property ownership has been transferred back to Dennis  
60 Spencer. License to be issued as of August 1, 2011. Discussion. Motion by Matt  
61 Matteson to approve with same stipulations as placed on Randy Hazelton at the time of  
62 his license issue and that the clerk to issue license when time frame has been met,  
63 second by Charlie LaHam. Motion carried by voice vote.

64  
65 Recommendation from Plan Commission that Town of Pine Lake adopt Overlay Districts  
66 for Single Family Zoning within the town. Tim Oestreich was absent so no one present  
67 to explain to board the recommendation. To be on the August agenda.

68  
69 Wisconsin Retirement System Contributions by employees beginning August 25, 2011.  
70 Discussion. To be on August agenda.

71  
72 Rescind Ordinance for the Control of Chemical Synthetic Cannabinoid Herbal  
73 Preparations #11-01 due to the enactment of State Law. Discussion. Motion by Matt  
74 Matteson to rescind the above ordinance, second by Brian Gehrig. Roll call vote taken.  
75 Matt Matteson, aye, Charlie LaHam, aye, Brian Gehrig, aye, Jim Flory, aye. Motion  
76 carried 4 ayes and 1 absent.

77  
78 Constable duties per Ordinance Committee. Matt Matteson asked that this be tabled  
79 until the committee met to discuss list further. To be on August agenda.

80  
81 Constable report. Countryfest and parking issues, multiple dog complaint reports,  
82 burning garbage on Bozile Rd., traffic complaint during Countryfest, bears in garbage  
83 complaint.

84  
85 Fire Department report. Five fires and two EMS calls for June. Countryfest report.  
86 Had 3-7 personnel per day and 12-14 hours per day from Thursday through Sunday.  
87 Received 12 campfire complaints. Overall pretty good year. Ice sales. Sold 1,100 bags  
88 for approximately \$2,750 FD share plus \$150 in donations, total \$2,900. Will probably  
89 continue to do in the future. H&H Septic pumped Fire Station #2. Power outages  
90 affected Fire Station #2 – one day for three hours and another day for five hours –  
91 shows the need to try to budget for generator next year for that location. Report on new  
92 equipment request. Discussion. Brian will look into grants to help with cost of  
93 equipment.

94  
95 Communications. Jim Flory, WTA Unit meeting July 27<sup>th</sup> in Nokomis. Public Hearing  
96 for Conditional Use Permit will be August 3<sup>rd</sup>. Road work started on July 19<sup>th</sup> on River  
97 Road, Pine Lake Road and Spider Lake Road.

98 Cindy Skinner, Election update, assessor starting maintenance work July 25<sup>th</sup> with  
99 letter being sent to properties affected, Adhoc Redistricting Committee meeting at  
100 county July 25<sup>th</sup>, thank you letter from Paul Dean to board for supporting Town of  
101 Stella in redistricting, letter from Foth regarding zoning map modifications, notice from  
102 Department of Revenue of repeal sec 79.7 of Wis Stats that municipalities no longer will  
103 be penalized for not maintaining level of service for emergency services expenditures,  
104 information that sales tax will now have to be collected for town hall rental and other  
105 items – Publication 209, letter from Town of Little Rice with concerns regarding county  
106 comprehensive land use plan,

107  
108 Committee Reports. Building Committee- Jim Flory receiving copies of all  
109 correspondence regarding lawsuit for town shop roof replacement. Meeting with John  
110 Cirilli on Friday, July 22<sup>nd</sup>.

111 County Supervisor Report. Matt Matteson reported that he attended a meeting on July  
112 12<sup>th</sup> on new state laws and employees. Attending another one on July 21<sup>st</sup> continuing  
113 with same topic.

114

115 Motion by Brian Gehrig to approve the July vouchers for payment, second by Matt  
116 Matteson. Motion carried by voice vote.

117

118 Next board meeting scheduled for August 17, 2011, at 6:30 p.m.

119

120 Motion by Matt Matteson to adjourn, second by Brian Gehrig. Motion carried by voice  
121 vote. Meeting adjourned at 8:00 p.m.

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125

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Submitted by  
Cindy Skinner, Clerk