

Proceedings of the Town of Pine Lake Board Meeting held on July 19, 2023, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at www.townofpinelake.com according to Wisconsin Statutes.

Present: Chairman Jim Flory, Supervisors Brian Gehrig, Jennifer Cordy, Ron Lueneburg, Treasurer Cory Hoffmann and Clerk Cindy Skinner.

Absent: Tim Oestreich

Chairman Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the chairman to move agenda items, second by Brian Gehrig. Motion carried by voice vote.

Motion by Jim Flory to approve the minutes of the June 21, 2023, Special Town Board meeting and Town Board Meeting, second by Jennifer Cordy. Motion carried by voice vote.

County Board Supervisor report. Diana Harris not present.

Library Report. Diana Harris not present.

Constable Report. Jake Nitzel reported that he had helped a couple of motorists. Received a call about Birchwood Lodge area and parking issues. Complaint on East View Road regarding a trailer parked on the ROW. Car in ditch on Cross Country Road. Dog complaints on Trails End Loop and Moon Lite Bay Road. Received a call regarding resident burning brush on town ROW on Dundee Road. Basketball hoop on North Bay Road is still not removed. Assisted with traffic and detour when septic tank went into ditch on River Road during Hodag Countryfest weekend. Parking issue in Little Pine Acres. And parking issues around Hodag Countryfest.

Citizens Concerns. Resident from Journey's End Road had contacted the clerk regarding property with several campers and mobile home. Campers used on regular basis with lots of visitors, sometimes for weeks at a time. There is also garbage and debris and outhouses and burning of garbage. He was directed at that time to contact Oneida County Planning and Zoning, which he did. They will be investigating.

Class BLB Alcohol License for Cross Country Bar & Grill by Rex, LLC, Paul Hein, Agent. Cindy reported that the bar had been sold and transaction closed on July 10th. A provisional license was issued after all the paperwork was completed, checks on information was done and fees were paid. Motion by Brian Gehrig to approve the license, second by Jim Flory. Motion carried by voice vote.

Financial Report. Cory Hoffmann reported for both May and June – Book Balance -4/30/2023 - \$849,478.98, Income for May - \$8,975.30, Expenses for May - \$102,744.67, Book Balance – 5/31/2023 - \$755,709.61. Peoples Checking Balance - \$616,568.14. Peoples Money Market Balance - \$139,141.47. Bank Balance 5/31/2023 - \$755,709.61. Book Balance – 5/31/2023 - \$755,709.61, Income for June - \$6,613.91, Expenses for June - \$60,913.83, Book Balance – 6/30/2023 - \$701,409.69. Peoples Checking Balance - \$561,700.06. Peoples Money Market Balance - \$139,709.63. Bank Balance 6/30/2023 - \$701,409.69.

Motion by Jim Flory to amend the 2023 budget from ARPA Reserve for \$9,545 for new parking lot at town park and from Moen Lake Boat Landing Reserves \$47.87 for repairs of boat landing, second by Jennifer Cordy. Motion carried by voice vote.

ARPA Funds update. After payments in July and additional commitments for the funds, an estimated remaining balance of \$77,156.95 was reported by Cindy Skinner.

Highway Shop Committee Report. Brian Gehrig reported that he and Tim had met with the crew to go over projects to be done. Jim had talked with Mark Barden regarding pursuing grants for various roads.

56 Outdoor Recreation and Park Committee Report. Jen Cordy reported that there was no meeting nor work nights
57 scheduled during July. She had prepared a “wish list” of things for the town crew to take care of in the park area
58 and Tim had given that list to the crew. A proposal for residing the outhouse was received from Parmeter and Sons
59 Construction with two parts. Part #1-for exterior, removal of old siding and replacement with wood, new metal
60 roof, new doors and disposal of old materials for \$3,400. Part #2 – for interior, to line with metal for \$1,350. To be
61 on August agenda for approval with the board consensus to proceed now for both parts in order to get it scheduled.
62 To be paid from Moen Lake Boat Landing Reserve funds. Ron reported that he had talked with Tim Thorsen to
63 obtain more boulders for the park and there are more that could be available.
64

65 Ordinance Review Committee Report. The committee wanted a full town board discussion of the room tax and
66 licensing for tourist rooming houses. Discussion of advantages, if any, disadvantages, what the money has to be
67 used for, joining the local room tax committee, and the estimated number of actual properties that would be
68 involved. The collection and reporting is done by the clerk, but it is an “on your honor” reporting system by the
69 owners/agents of the properties. No further action to be taken at this time.
70

71 Building and Grounds Report. Brian Gehrig reported that the air conditioner for the fire station meeting room had
72 to be replaced after breaking down during Countryfest ice sales week. The estimate came in at \$5,200 with the
73 town chair approving the work and funds to be used from ARPA Reserves so that the new one could be installed
74 ASAP. The state building inspector did the final inspection of the addition to Fire Station #2.
75

76 Fire Department Report. Brian reported that June had 6 fire calls and 34 EMS calls. Ice sales were close to or
77 slightly above 2022 sales. They had 2 on grounds medical calls and 2 on grounds fire calls during Hodag
78 Countryfest, a fairly quiet year. The department handled the detour of traffic for Countryfest from CTH W to Pine
79 Lake Road to Forest Lane when the septic truck was being removed by the towing company for approximately two
80 hours. A gear dryer has been ordered for Fire Station #2. He obtained an estimate from Pitlik & Wick to extend
81 the upcoming parking lot replacement job to include the area used for the ice sales and will also be more parking
82 for town hall events. That estimate came in at \$8,885 and it was suggested to take the funds from ARPA Reserves.
83 Consensus of the board was to proceed with the contract and approve at the August meeting in case the lot is
84 scheduled to be done prior to the meeting.
85

86 Communications. Jim received copies of notices sent to property owners at 5638 Moon Lite Bay Road for operating
87 a business without the proper permitting by the county, 5271 Loop Heights for having structures within the 75’
88 setback required for shoreland, 4089 North Bay Road to remove the structure (basketball hoop) on the ROW and
89 setback must be 20’ from ROW. He also received a complaint from a Newbold resident about the noise coming
90 from Countryfest.

91 Cindy had a call from resident off Sandy Beach Road inquiring about road. Reminders for upcoming committee
92 meetings in August. Oneida County Unit Meeting of WTA on July 26th at the Crescent Town Hall. Fort McCoy
93 requesting forms to be completed in order for fire department to receive payment for their response to wildfire in
94 that area earlier in the season. Deed received from the county for the additional ROW on River Road. Notification
95 of Fire Dues distribution received in the amount of \$12,351.07. Information that Brian had provided regarding
96 allowing the public to speak at meetings outside of the public comment periods. Notice that Act 12 will eliminate
97 Personal Property taxes after 2023 taxes are collected in 2024 and beginning 2025 the state will provide aid
98 payments for the lost revenue.
99 Cory informed the board that she will be contacting property owners who have not paid their personal property
100 taxes, some in several years, by mail to begin collection process. She has also allowed a group that makes quilts for
101 veterans to use the hall once a month on Wednesdays without a rental fee.
102

103 Motion by Ron Lueneburg to approve the July vouchers for payment, second by Brian Gehrig. Motion carried by
104 voice vote.
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106 Next Board meeting is set for August 16, 2023, at 6:30 p.m.
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108 Motion by Ron Lueneburg to adjourn, second by Brian Gehrig. Motion carried by voice vote. Meeting adjourned
109 at 8:05 p.m.
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