

1 **Proceedings of the Town of Pine Lake Board Meeting held on June 16, 2010 at**
2 **6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire**
3 **Department Room # 1.**

4
5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake
6 according to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com
7

8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt
9 Matteson, and Charlie LaHam, Treasurer Judy Skinner and Clerk Cindy Skinner.

10
11 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Matt Matteson to
12 approve the agenda and chairman to move items as necessary, second by Charlie
13 LaHam. Motion carried by voice vote.

14
15 Motion by Charlie LaHam to approve the minutes of the May 19, 2010, Town Board
16 Meeting, second by Matt Matteson. Motion carried by voice vote.

17
18 Treasurer's Report by Judy Skinner. Book Balance - 4/30/10 - \$626,767.66. Receipts
19 - \$34,370.93. Disbursements - \$80,813.25. Book Balance - 5/31/10 - \$580,325.34.
20 Checking Account - \$284,499.42. Peoples State Bank CD - \$70,444.68. Peoples Money
21 Market - \$202,534.05. Mid-Wisconsin CD - \$22,847.19. Bank Balance - 5/31/10 -
22 \$580,325.34.

23
24 Chairman moved Agenda Item #9. Russell Hutter, 3998 Manor Loop, request for slow-
25 no-way zone. Discussion including new law and distances from shore. Mr. Hutter to
26 talk with nearby residents for feedback and return to July meeting with information.
27 Procedures would require public hearing.

28
29 Library Report by Ken Hardtke. Monthly meeting held June 15th. Continuing rewrite of
30 Personnel Policy. The study of future space needs presented and reviewed. Finances in
31 good standing. New Watt's Up meters from WPS available for check out to check power
32 usage. Children's Department active with end of school activities. Pine Lake usage
33 14.4% of district total. A decline of 10% from 2009 for Pine Lake and 9% for total
34 district, but for checked out items only.

35
36 Citizens Concerns. Gary Greenland inquired of the disrepair of the old schoolhouse on
37 River Road. Money had been raised several years ago and the building had been
38 refurbished with the understanding that the town would continue to maintain.
39 Questioned if town would be willing to fund the maintenance of the exterior.
40 Discussion. To be on the July agenda.

41
42 Jim Flory read a copy of a letter sent to Oneida County Sheriff regarding the parking
43 along River Road prior to Countryfest and the problems that have occurred. Jim Flory
44 and Charlie LaHam had met with Sheriff Hoffman and Deputy Gauthier to discuss.
45 VanHarpen's were present at board meeting and informed the board of the actions
46 taken to remedy the situation.

47
48 Tom VanHarpen preliminary land division of two lots of property located in part of the
49 NW ¼ of the NW ¼, the SW ¼ of the NW ¼, and Gov't Lot 4, S19,T37N,R9E, Town of
50 Pine Lake. Existing easement road located off of Crystal Lake Road. Tom VanHarpen
51 explained the lots and easement roads. Fire department has no problem with the land
52 division. Plan Commission had recommended approval of the land division. Motion by
53 Charlie LaHam to approve, second by Matt Matteson. Motion carried by voice vote.
54

55 John Schroeder preliminary land division of two lots of property located in Gov't Lot 3,
56 S29,T37N,R9E, Town of Pine Lake. Property location 4188 Thunder Lane. Todd Loftus,
57 surveyor, representing John Schroeder explained lots and answered questions. Plan
58 Commission had recommended approval of the land division. Motion by Matt Matteson
59 to approve, second by Jim Flory. Motion carried by voice vote.

60
61 Pat Grabner, Accurate Appriasals, LLC, review procedures of revaluation process for
62 town beginning in July. Pat handed out list of the procedures that will be followed for
63 the town's revaluation for this year along with copies of the sales statistics. A copy of
64 the notification postcard was also given. Discussion and questions answered. The
65 work is to begin June 28th.

66
67 Ron Coleman, town constable, change of residence outside the Town of Pine Lake. Ron
68 explained to board his situation and the need to move out of the township due to his
69 residence being sold and the unavailability of something to rent in the town. Another
70 residence has been found, but isn't available until September 1st. Question as to
71 mileage charges to the town for dog/cat pickups. Ron will not be charging the distance
72 from his current residence in Pelican. Clerk had contacted Wisconsin Towns
73 Association as to procedure and board can grant a time frame for the constable to move
74 back into the town as required by law for elected officials to be town residents. Motion
75 by Matt Matteson to give Ron Coleman plenty of time to find a place with a monthly
76 update as to status and not setting a definite date, but not to be abused, second by Jim
77 Flory. Motion carried by voice vote.

78
79 Chairman moved Agenda Item #13. Operator's License Renewal Application for William
80 Heath. Background check clear. Motion by Matt Matteson to approve, second by
81 Charlie LaHam.

82
83 Chairman moved Agenda Item #14. Alcohol License Renewal Applications. Discussion
84 regarding Lurv's Kozy Korner, LLC, to include outdoor property on his application. Jim
85 Flory and Charlie LaHam had met with the sheriff regarding this issue. They were told
86 that drinks can be taken outside of an establishment and be within a reasonable
87 distance of the premises without any violations.

88 The following alcohol licenses not approved in May for Randy Jordan, Randal Seibert
89 and Suess's Northside Beer, Bait and Liquor, LLC. Clerk reported that Randy Jordan
90 had sent check for delinquent property taxes on June 4th, but county allows 10-14 days
91 for clearance of checks. Clerk to check with county treasurer on June 21st to make
92 sure check had cleared. Clerk reported that the two wholesalers with bills past due
93 from Randal Seibert had been paid and they had issued releases. The exterior light at
94 Suess's Northside Beer, Bait and Liquor, LLC, had been installed according to Fire
95 Department request and Mary Ann Suess had contacted the department to inform them
96 per phone conversation with clerk. Motion by Jim Flory to issue license for Randy
97 Jordan when the check had cleared for the property taxes and to issue licenses to
98 Suess's Northside Beer, Bait and Liquor, LLC, and Randal Seibert, second by Matt
99 Matteson. Motion carried by voice vote.

100
101 Chairman moved Agenda Item #15. Cigarette Licenses for Randal Seibert and Suess's
102 Northside Beer, Bait and Liquor, LLC. Motion by Jim Flory to approve, second by Tim
103 Oestreich. Motion carried by voice vote.

104
105 Chairman returned to Agenda Item #12. Personal vehicle insurance of fire department
106 volunteers. New law effective June 1st regarding responding with lights and sirens.
107 New law effective June 1st requires all motorists to have liability insurance. Brian
108 Gehrig not aware of any law that involves the volunteers and running with lights and
109 sirens. Clerk had contacted the insurance company for clarification. Discussion as to

110 how to proceed in order to show that the town had been diligent in making sure that all
111 the volunteers were insured according to the law. Suggestion made that each member
112 sign a form stating that they have personal vehicle liability insurance. Charlie LaHam
113 to research and develop form for the fire department. Motion by Matt Matteson that
114 Charlie LaHam have the form ready by July 5th for Fire Department personal vehicle
115 liability insurance in compliance with state law effective June 1st, second by Jim Flory.
116 Discussion. Motion carried by voice vote.

117

118 Fire Department report. May had 10 EMS calls and four fire calls. Running above
119 2009.

120

121 Communications. Jim Flory – Note from Wisconsin Department of Transportation
122 regarding bike route info. Letters from Karl Jennrich-1) County comprehensive plan
123 oversight meetings 6/15 and 6/22, 2) County not approving Balsam Prairie
124 Condominiums, 3) County sign regulations and survey. Cross Country culvert
125 completed and under budget. River Road culvert to be done after Countryfest. Town
126 shop open house June 23rd from 6 p.m. to 8 p.m.

127 Cindy Skinner – county mapping system online, reported on first fuel log and usage,
128 Sugar Camp Comprehensive plan received, additions to board financial report, accounts
129 for fire department and shop at NAPA will now require signatures, received \$860 refund
130 from insurance company for good claim experience for workman's comp for period
131 12/1/08-12/1/09, Wierschkes continue payment on taxes.

132

133 Committee Reports. Plan Commission met and actions reflected in agenda items #7
134 and #8.

135

136 County Supervisors. Matt Matteson reported that the county has approved the Trig's
137 Building for the Senior Center.

138

139 Motion by Charlie LaHam to approve the June vouchers for payment, second by Matt
140 Matteson. Motion carried by voice vote.

141

142 Next board meeting set for July 21, 2010, at 6:30 p.m.

143

144 Motion by Charlie LaHam to adjourn, second by Tim Oestreich. Motion carried by voice
145 vote. Meeting adjourned at 8:45 p.m.

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Submitted by
Cindy Skinner, Clerk