

1 **Proceedings of the Town of Pine Lake Board Meeting held on May 18, 2011, at**
2 **6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire**
3 **Department Room # 1.**

4
5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake
6 according to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com

7
8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt
9 Matteson, Treasurer Judy Skinner and Clerk Cindy Skinner.

10 Absent: Charlie LaHam

11
12 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Tim Oestreich to
13 approve the agenda second by Matt Matteson. Motion carried by voice vote.

14
15 Motion by Matt Matteson to approve the minutes of the April 20, 2011, Town Board
16 Meeting, second by Brian Gehrig. Motion carried by voice vote.

17
18 Treasurer's Report by Judy Skinner. Book Balance - 3/31/2011 - \$663,669.11.
19 Receipts - \$58,192.43. Disbursements - \$54,707.54. Book Balance - 4/30/2011 -
20 \$667,154.00. Checking Account - \$118,666.79. Peoples State Bank CD - \$70,679.24.
21 Peoples Money Market - \$454,960.78. Mid-Wisconsin CD - \$22,847.19. Bank Balance
22 - 4/30/2011 - \$667,154.00.

23
24 Library Report by Ken Hardtke. Ken distributed written report. Regular meeting held
25 May 10, 2011. Proposal from Kulp of Stratford for spraying insulation was approved.
26 Revision of library patron policy was started. Library director attended training on
27 hiring practices. Financial reports were approved with 30.9% of budget spent with
28 33.3% of year elapsed. Library board in-service was held April 30th. Meeting room
29 policy was reviewed and changes started. Updating of library strategic plan was
30 started. Next meeting to work on those two items scheduled for July 30th. Children's
31 department was active on early release school day for district. Several class visits were
32 completed with more on the May schedule. Books-on-the-Go program serviced 78
33 patrons. The Curran Story had 96 people in attendance. Wildlife Rehabilitation had 56
34 attendees. Pine Lake's usage for April was 14.6% of total district usage. Overall library
35 usage up 3.1% compared with 2010. Next regular meeting is June 14, 2011, at 3:15
36 p.m. with visitors welcome.

37
38 Citizens Concerns - none.

39
40 Update on Steve Waeckerle's request to acquire town property adjacent to PL 997 off
41 Shady Lane tabled from April meeting. Mr. Waeckerle along with Mr. and Mrs. Carlson,
42 neighbors, were in attendance. Jim Flory explained meeting with Mike Romportl also
43 attended by the clerk and how the town would like the survey done with road right-of-
44 way. Discussion as to costs being paid by property owners affected for survey, costs
45 related to public hearing and attorney's fees to draft deeds.

46
47 Update on Mel and Linda Davidson, 4908 Isle View Drive, request to vacate a portion of
48 Isle View Drive from April meeting. Public hearing set at April meeting did not meet
49 requirements. Board set new public hearing for June 29, 2011, at 7:00 p.m. Clerk had
50 Shoreline Title Company search for deed to Isle View Drive. No deed was found, only an
51 easement from one landowner to another in 1949 was located. Jim Flory and Cindy
52 Skinner met with John Cirilli as well as Mike Romportl on proceeding with vacating the
53 20' x 60'+- and dividing that portion among the adjacent landowners. Mr. Davidson is
54 also aware that all costs incurred will be his responsibility.

55
56 Alcohol License Renewals. "Class B" Liquor and Class "B" Beer Licenses for Judith A.
57 Koczka, Cross Country Bar & Grill, Inc., Lisa Wierschke, Agent, Lightning Good Times,
58 LLC, William Heath, newly appointed agent, Lurv's Kozy Korner, LLC, Steven M. Lurvey,

59 Agent, Randy Jordan, Xebec Corporation, Gerry Van Harpen, Agent, Randy's Pub, Inc.
 60 Randy Hazelton, Agent, Pine Valley Lodge, LLC, Nancy Schroepfer, Agent, Randal K.
 61 Seibert. Clerk reported on doing background checks, report from county health
 62 department inspections, real estate and personal property taxes paid and Brian Gehrig
 63 had the fire department inspection reports. Publication had also been done. Only
 64 issues from clerk were not receiving Cross Country Bar & Grill, Inc., application for
 65 renewal and an email from General Beverage reporting that Lurv's Kozy Korner, LLC,
 66 had outstanding liquor bills from January and February. Clerk also discussed talking
 67 with Gerry Van Harpen about the licensing of operators to supervise all of the
 68 unlicensed bartenders utilized during Country Fest. Brian Gehrig reported an issue
 69 with Lightening Good Times, LLC., (Birchwood Lodge) regarding the storing of
 70 cardboard in basement instead of removing it daily and the CO² tanks that need to
 71 held in place. Matt Matteson reported that the county was meeting regarding the
 72 county license for Xebec Corporation (Hodag Country Fest) for issues not taken care
 73 of last year. Discussion. Motion by Jim Flory to hold the approval for licenses for
 74 Cross Country Bar & Grill, Inc., Lurv's Kozy Korner, LLC, Lightening Good Times,
 75 LLC, and Xebec Corporation until the June board meeting and to approve Judith A.
 76 Koczka, Randy Jordan, Randy's Pub, Inc., Randy Hazelton, Agent, Pine Valley
 77 Lodge, LLC, Nancy Schroepfer, Agent, and Randal K. Seibert for the 2011-2012
 78 license year, second by Matt Matteson. Motion carried by voice vote.

79
 80 Class "B" Beer License Renewal for Hodag Sports Club, Inc., Doris Bauman, Agent,
 81 and "Class A" Liquor and Class "A" Beer License Renewal for Stephanie Rae Lieder.
 82 Clerk reported on doing background checks, report from county health department
 83 inspections, real estate and personal property taxes paid and Brian Gehrig had the fire
 84 department inspection reports. Discussion regarding the new synthetic marijuana
 85 ordinance for the town. Requested that clerk send out letters to all the licensees
 86 making them aware of the ordinance. Motion by Jim Flory to approve for the 2011-
 87 2012 license year, second by Brian Gehrig. Motion carried by voice vote.

88
 89 Cigarette License Renewals for Judith Koczka, Lightening Good Times, LLC, Xebec
 90 Corporation, Stephanie Rae Lieder. Motion by Jim Flory to approve for the 2011-2012
 91 license year, second by Tim Oestreich. Motion carried by voice vote.

92
 93 Operator's License Renewals for Shelly A. Rhode, Greg Golden and Carol Ann Kraus.
 94 Clerk reported that background checks were clear. Motion by Tim Oestreich to approve
 95 for the two year renewal, second by Brian Gehrig. Motion carried by voice vote.

96
 97 Committee Appointments for terms that expired April 30, 2011. Jim Flory made the
 98 following re-appointments through April 30, 2013:

99 Building Committee – Brian Gehrig, Jim Flory, Mike Tolvstad
 100 Finance, Insurance & Budget Review Committee – Judy Skinner, Jim Flory
 101 Fire Dept. Oversight Committee – Charlie LaHam
 102 Highway Committee – Jim Flory
 103 Highway Dept. Shop Maintenance Committee – Matt Matteson
 104 Ordinance Review Committee – Matt Matteson
 105 Plan Commission – Jon Bandow, William Vancos, Jack Sorensen, Rick Burke
 106 Assessor Committee – Brian Gehrig, Cindy Skinner

107
 108 Re-appointment through April 30, 2012:
 109 Solid Waste Committee – Tim Oestreich
 110 Removal from committee:
 111 Outdoor Recreation Committee – Donald and Elizabeth Schwarz

112
 113 Constable Report. Tom Quandt reported on junk vehicle complaint. Directed to call
 114 county zoning office. Letter sent to Tim Shaltis regarding dogs running. Discussed the
 115 difference in fines in town ordinance and the minimum the county will issue citation

116 for. Constable will be gone a week in June and wondering who would cover for him.
117 Discussion. Consensus that Ryan Larson could do that. Request for key to town shop.
118 Discussion. Items that constable might need are stored in shed, so key to shed will be
119 given to him.
120
121 Fire Department report. Brian Gehrig reported that April had seven fire calls and
122 eleven EMS. Several structure fires since first of the year in the area, which is unusual.
123 Working on upgrades for brush unit. Hasn't done much with the ISO for fire insurance
124 ratings.
125
126 Communications. Cindy Skinner reported on call regarding a vehicle damaged on Pine
127 Lake Road construction area. Contacted insurance company. Claims representative
128 spoke to driver, John Stevens and inspected area in question. He sent form for proper
129 notice for disallowing claim. Board will have to act on it at June meeting. State allows
130 120 days to be completed. Received a call from the party that he doesn't intend to
131 pursue it any further. Notification received from state regarding the annexation of
132 property located in the Town of Pine Lake to the City of Rhinelander. Notification
133 received from county regarding recycling grants – copies had been sent to the
134 supervisors in packets. WPS letter offering to attend town safety meetings to help
135 prevent contact with their gas or electric facilities by town employees. Notice from
136 Wisconsin Dept. of Commerce regarding a commercial water treatment device being
137 installed at Birchwood Lodge. Reminder of the Town's Association Workshop in
138 Minocqua on May 25th. Five will be going – Jim Flory, Tim Oestreich, Judy Skinner,
139 Cindy Skinner and Jack Sorensen. Redistricting public hearing had been attended by
140 Cindy Skinner and Jim Flory and Matt Matteson is on the county committee. Quarterly
141 report received from Northern Waste.
142 Jim Flory received information on Timber Professionals Assn. workshop. Road bids will
143 be out in a couple of weeks. He's continuing to look for part-time summer
144 help/vacation replacement. Complaint received for trash at residence on Bozile Road.
145 Thought party was taking care of, but nothing was done, so reported to county zoning
146 office. Don Schwarz resigned from maintaining the ball park on Trails End Road.
147 Harley Skinner had taken a look at condition of park and buildings. To be on June
148 agenda as to what should be done about the park.
149
150 Committee reports. Brian Gehrig asked what direction the Ordinance Committee
151 should be going. Several items were noted.
152
153 County Supervisor Report. Matt Matteson updated board on Paul Dean. County Board
154 approved chickens and ducks in single family zoning with restrictions. Update on
155 redistricting and on county comprehensive plan.
156
157 Motion by Brian Gehrig to approve the May vouchers for payment, second by Tim
158 Oestreich. Motion carried by voice vote.
159
160 Next board meeting set for June 15, 2011, at 6:30 p.m.
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162 Motion by Brian Gehrig to adjourn, second by Tim Oestreich. Motion carried by voice
163 vote. Meeting adjourned at 8:45 p.m.
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Submitted by
Cindy Skinner, Clerk