

1 **Proceedings of the Town of Pine Lake Board Meeting held on May 17, 2023, at 6:30 p.m., in the Pine Lake**
2 **Community Building, Fire Department Meeting Room #1, 4197 River Road.**
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4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at
5 www.townofpinelake.com according to Wisconsin Statutes.
6

7 Present: Chairman Jim Flory, Supervisors Tim Oestreich, Jennifer Cordy, Ron Lueneburg, and Clerk Cindy
8 Skinner.

9 Absent: Brian Gehrig and Cory Hoffmann
10

11 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the
12 chairman to move items around, second by Jennifer Cordy. Motion carried by voice vote.
13

14 Motion by Ron Lueneburg to approve the minutes of the April 19, 2023, Town Board Meeting, second by Jim
15 Flory. Motion carried by voice vote.
16

17 County Board Supervisor. Diana Harris reported she had been contacted by two citizens with questions – one
18 regarding the snowplowing on West View Road and the other regarding a turnaround for the Moon Lite Bay Road
19 boat landing. Diana reported that Kemp Street is now open for ATV/UTVs from the bridge to the motels and that
20 the city had opened up the bridge for use. She had contacted the highway commissioner about the condition of
21 CTH W and work on it is slated for 2025. A grant applied for that road had not been received. They will try to
22 do an overlay before Countryfest starts. The county board had voted against the easement for the Pelican River
23 Forest Project. She thought the resolution was not clear so voted no, as well as knowing that the town had voted
24 in favor of the easement. It is a non-binding resolution.
25

26 Library Report. Diana Harris reported that April had 822 checkouts for Pine Lake with a YTD total of 3,360
27 checkouts. She was asked to provide a breakdown of how many library patrons checked out those items. The
28 budget continues to stay on track. She had been appointed another signatory for the banking account. The city
29 will redo the sidewalks to coincide with the Foundation's entrance project. Response to a prior meeting question,
30 the funding to pay the architecture fees and for a fundraiser is coming from the Board of Trustees account.
31

32 Constable Report. Jake Nitzel reported that he assisted the fire department in their dog and dog owner's rescue
33 from the lake. He was notified of a recliner left on the ROW on Riverview Road. He assisted two drivers
34 stopped along the road. Received another dog complaint on Moon Lite Bay Road which was referred to the
35 sheriff's department.
36

37 Citizens Concerns. An email had been received from a resident on Lakeshore Drive regarding flooding on his
38 property and a request to have a culvert installed.
39

40 Howard Disposal. Clare Reusch introduced the company and its services to the town board. The company is
41 interested in submitting a bid for the next garbage/recycling pickup contract.
42

43 Pelican River Forest Project resolution. The clerk read the resolution in favor of the project that was drafted by
44 the Ordinance Review Committee. Motion by Jennifer Cordy to approve the resolution as presented, second by
45 Jim Flory. Motion carried by voice vote.
46

47 Kevin Mahoney from the Pine Lake ATV/UTV club requesting the board to open N. and W. Birchwood Drive to
48 ATV/UTV usage. The only way to reach Menards and three other businesses, which have signed requests to open
49 the roads. Jim Flory explained the reasons why the town board chose to keep closed to ATV/UTV traffic.
50 Several club members in attendance. Discussion. Due to Brian being absent, Jim tabled until the June meeting.
51

52 Alcohol License Renewals for 2023/2024. Fire inspections completed, court records checked with no issues, and
53 property taxes all paid. "Class B" Liquor/Class "B" Beer renewals – Twin Pines Bar & Grill, LLC, Cheryl
54 Hirman, Agent, Lightening Good Times, LLC, William Heath, Agent, Randy Jordan, Xebec Corp., Gerry Van
55 Harpen, Agent, Sherry Spencer, L&L Investments, LLC, Nancy Lorbetske, Agent (Pine Harbor Bar), L&L
56 Investments, LLC, Nancy Lorbetske, Agent (Kozy Korner), Cross Country Bar and Grill II, LLC, Ashley Dorpat,

57 Agent. Class “B” Beer renewal – Hodag Sports Club, Inc., Michael Boyd, Agent. “Class A” Liquor/Class “A”
58 Beer renewal – Al and Kathy’s Dream, LLC, Kathryn Reinke, Agent. Motion by Jennifer Cordy to approve the
59 alcohol license renewals for 2023/2024 as presented, second by Ron Lueneburg. Motion carried by voice vote.
60

61 Original Alcohol License application for JP Venden Investments, LLC, Jason Venden, Agent for Pine Valley
62 Lodge Resort. Cindy reported that all forms, permits, registrations and responsible beverage course had been
63 completed. Property taxes paid, court records checked, fire inspection completed with a comment by the fire
64 chief that the property is being nicely updated and will be a nice upgrade for the town. Clerk requested that the
65 motion include the license from 5/19/2023 to 6/30/2023 and then the renewal for 2023/2024. Motion by Jennifer
66 Cordy to approve the original license application and renewal for JP Venden Investments, LLC, Jason Venden,
67 Agent for the license to expire 6/30/2023 and renewal for the 2023/2024 license year, second by Jim Flory.
68 Motion carried by voice vote.
69

70 Cigarette License renewal for Xebec Corporation 2023/2024. Motion by Jennifer Cordy to approve the renewal,
71 second by Jim Flory. Motion carried by voice vote.
72

73 Financial Report. Cindy Skinner gave Cory Hoffmann’s report – Book Balance – 3/31/2023 - \$1,436,030.96,
74 Income for April, 2023 - \$101,907.01, Expenses for April - \$688,458.99, Book Balance – 4/30/2023 -
75 \$849,478.98. Peoples Checking Balance - \$710,897.68. Peoples Money Market Balance - \$138,581.30. Bank
76 Balance 4/30/2023 - \$849,478.98.

77 Discussion on the credit card shared by the fire department and the town crew over limit. Board authorized the
78 clerk to add the town crew onto the Peoples Bank credit card. A legislative bill at the state level could increase
79 the amount of shared revenue that municipalities receive annually coming from \$.01 of sales tax. The amount
80 would be either a minimum of 10% currently being received or a sum of \$30,000 plus the population times 16.813
81 plus population squared and multiplied by .00001052 for municipalities with populations of 5,000 or less. This
82 could mean an increase of over \$75,000 to the town. ARPA funds were moved from the Retained Earnings line
83 on the balance sheet to the ARPA Reserve line under equity. Motion by Ron Lueneburg to amend the 2023
84 budget from ARPA Reserve for \$20,373 for flooring replacement in the town hall, second by Jim Flory. Motion
85 carried by voice vote.
86

87 Highway Shop Committee report. The bids for roads to be chip sealed and the parking lot at the town hall/fire
88 station #1 were opened and read. Bids were received from Musson Brothers, Inc., Pitlik & Wick, Inc., American
89 Asphalt and Northeastern Asphalt for 2 options requested. Discussion as to which option to approve with funding
90 coming from the ARPA Reserve funds. Consensus to go with Option #1 and do the complete parking lot. Motion
91 by Jim Flory to approve the bid from Pitlik & Wick, Inc., in the amount of \$89,092.50 and to be paid from ARPA
92 funds, second by Jennifer Cordy. Motion carried by voice vote.
93

94 After evaluating the bids for the chip seal projects and amount remaining in the budget of \$326,901 for road work
95 this year, the board’s consensus was to only have Pine Lake Road for 3.2 miles from CTH W to Cross Country
96 Road and Manor Road for .8 mile done. Bids had been received from Pitlik & Wick, Inc. and Fahrner Asphalt
97 Sealers. Motion by Jim Flory to approve the bids from Pitlik & Wick, Inc., for both Pine Lake Road 3.2 miles for
98 \$250,819.00 and Manor Road .8 mile for \$47,358.40, second by Ron Lueneburg. Motion carried by voice vote.
99

100 Motion by Jim Flory to approve the proposal from Pitlik & Wick, Inc., for N. and W. Birchwood Drive in the
101 amount of \$19,950, second by Jennifer Cordy. Motion carried by voice vote.
102

103 Motion by Jim Flory to approve the proposal from Parmeter and Sons Construction company to re-roof the
104 salt/sand shed at the town shop in the amount of \$11,000 and using ARPA funds to pay for it, second by Jennifer
105 Cordy. Motion carried by voice vote.
106

107 Motion by Jim Flory to approve the Beaver Control contract with Jim Pond in the amount of \$500 from 5/1/2023
108 to 12/31/2023, second by Tim Oestreich. Motion carried by voice vote.
109

110 Tim Oestreich reported that the crew is patching roads, taking snow fence down, maintaining the dump after the
111 first three open weekends and started sweeping the roads.
112

113 Outdoor Recreation and Park Committee. Jim reported that the Moen Lake boat landing has been repaired. Cost
114 unknown at this time.

115 Motion by Jennifer Cordy to approve the proposal from Musson Brothers Inc. submitted last fall for finishing
116 parking
117 lot #2 at the town park in the amount of \$9,545 with funds coming from ARPA, second by Ron Lueneburg.
118 Motion carried by voice vote.

119 Jen reported that the committee met last week. The grant application was not submitted to the DNR due to having
120 to commit 50% of matching funds. With upcoming large budget items – garbage contract, new town truck and
121 roads this was not the time. The group drafted an ordinance for rules at the park. Summer work nights at the park
122 will begin
123 June 13th, 20th, 27th, and continue the second Tuesdays of July and August.

124

125 Ordinance Review Committee. Jen reported that the Pelican River Forest Project resolution was drafted. The
126 Dog Ordinance was revised/updated and will be finalized at the next committee meeting on June 15th. The
127 Driveway Permit Ordinance was revised changing it to Driveway/Private Road Access Permit Ordinance and will
128 be finalized next month. The Park Ordinance that was drafted by the Park Committee had a couple of items
129 added and will be finalized in June. Other ordinances will be reviewed including the Alcohol Ordinance and
130 Fireworks and Firearms Ordinance. New ordinances would be for the fire department use of Knox Boxes and
131 excessive garbage and junk on properties.

132

133 Building and Grounds. Brian Gehrig reported via email that the floor replacement is complete in the town hall.
134 The stove and oven were checked and work properly. He suggested that a list be compiled to be put on the
135 website of what's available for use along with number of chairs and tables. Security fence is completed and
136 public service has access with a padlock/key that they supplied. The DeWitt proposal on the agenda was not for
137 the board. The fire department will cover the cost as the final part of the addition to fire station #2 along with
138 some landscaping. Reports received from Plunketts for exterior treatment of the three buildings.

139

140 Fire Department. Ryan Larsen reported that April had 37 EMS calls and 5 fire calls. On 4/25, the FD personnel
141 saved the lives of a dog and its owner, both were in the water and unable to get back onto the ice. Ryan described
142 the incident. On 4/13 the department under MABAS was called for wildfire assistance at Black River Falls and
143 worked a 12 hour shift.

144 Tires were replaced on Tanker 2. An issue with Rescue 7 was partially repaired by Roberts Repair and John
145 Stevens finished the repairs. A trailer has been ordered to haul the mule using funds from donations for \$8,100.
146 The current trailer will be sold. Training in June will be vehicle extrication using the school bus and vehicle at
147 fire station #1. The department is having to be aware of the by-pass and other construction areas as they affect
148 response time. Jen asked for a breakdown of calls – how many are mutual aid and how many are in Pine Lake.
149 Fire Truck – another truck for possible purchase has been located by the department. Ryan described the 2019
150 Pierce ladder truck with 3,500 miles located in Illinois. The Illinois department will be replacing and this truck
151 will be released between May-July, 2024 to the purchaser. The cost is \$1,195,000. The company selling the
152 truck has a process for holding the truck a certain number of weeks and at the end of that holding period and once
153 committed for purchase a downpayment of \$298,700 must be paid to hold until release date. Discussion. Deb
154 Winchell, a resident, questioned how the town could afford that purchase after hearing the struggle the board was
155 having during the road bids to decide what the town could afford to actually do in road work for this year. She
156 was very concerned. She expressed her pride in the department and praised them for their professionalism, hard
157 work, training and their fundraising, which goes way above and beyond. The board also expressed concern as not
158 being able to afford such a large purchase when other items are needed especially roads. A town truck is
159 currently ordered and will have to be paid for with a loan. The board is considering having to borrow money just
160 to work on roads. Very lengthy discussion with several fire department personnel in attendance. The clerk had
161 listened to a state public hearing regarding state funds going to the municipalities and clearly testimony from a
162 large number of munis telling the state representatives that public emergency services are in dire need of funding
163 by the state and that something has to be done. The inability to raise the levy limits except by net new
164 construction, which is a very small percentage, was also explained. No action taken.

165

166 Communications. Property owner of PL-540-5 requesting to have garbage pickup due to owning property in both
167 Pine Lake and Stella. An email from Tom Bashaw to let the town board and town crew know of the good work
168 being done by the crew and to thank them. Fire inspection done for town shop. Public hearing at Oneida County

169 amending Chapter 9. The WI DOT symposium available to attend on youtube.com. Changes to the absentee
170 envelopes starting in 2024----old stock cannot be used. Grant money available for purchase of ADA compliant
171 additional component for the Dominion ICE voting machine.

172

173 Open Book scheduled May 24th from 4:00 pm to 6:00 pm and Board of Review scheduled for June 1st starting at
174 3:00 pm. Training will be by DVD on May 23rd at 5:00 pm in the fire department meeting room.

175

176 The payment/voucher to John Cirilli was questioned. Discussion. Motion by Jennifer Cordy to approve the May
177 vouchers for payment, second by Tim Oestreich. Motion carried by voice vote.

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179 Next board meeting set for June 21, 2023, at 6:30 p.m.

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181 Motion by Tim Oestreich to adjourn, second by Ron Lueneburg. Motion carried by voice vote. Meeting
182 adjourned at 10:05 p.m.

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Cindy Skinner, Clerk

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