

1 **Proceedings of the Town of Pine Lake Board Meeting held on May 17, 2006, at**
 2 **6:30 P.M., in the Pine Lake Community Building, 5413 River Road, Fire**
 3 **Department Room # 1.**

4
 5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake
 6 according to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com
 7

8 **PRESENT:** Chairman James Berard, Supervisors Jim Flory, Richard Hunter, Brian
 9 Gehrig, Timothy Oestreich, Treasurer Judith Ring and Clerk Cindy Skinner.

10
 11 Chairman Berard called the meeting to order at 6:30 P.M. Motion by Timothy Oestreich
 12 to approve the agenda, second by Richard Hunter. Motion carried by voice vote of 5 aye
 13 and 0 no.

14
 15 Change to Minutes of April 19, 2006, Town Board meeting, Line 51 include 30 after
 16 April. Motion by Jim Flory to approve the minutes as amended, second by Brian
 17 Gehrig. Motion carried by voice vote of 5 aye and 0 no.

18
 19 Treasurer's Report. Book Balance - 3/31/06 - \$486,860.83. Receipts - \$33,014.37.
 20 Disbursements - \$118,062.23. Book Balance - 4-30-06 - \$401,812.97. Checking
 21 Account - \$248,741.57. Money Market Account - \$89,654.69. Peoples State Bank CD -
 22 \$63,416.71. Bank Balance - 4-30-06 - \$401,812.97.

23
 24 Citizens Concerns. None

25
 26 Open bids for Road Improvements 2006. Clerk opened and read the bids.

27 Road to be done	Musson's	Pitlik & Wick
28 Trails End Road (.726 mile)	\$65,639.41	\$68,314.50
29 Shepard Lake Road (1.1 mile)	<u>\$87,793.50</u>	<u>\$92,333.75</u>
30 Totals	\$153,432.91	\$160,648.25

31
 32 Both bids exceed amount budgeted for 2006, so Highway Committee to make necessary
 33 adjustments. Pointed out that TRIP granted for Shepard Lake Road in the amount of
 34 \$25,000, will allow for work on both roads. Motion by Jim Flory to accept bid from
 35 Musson's, second by Richard Hunter. Roll call taken. Jim Flory, aye, Richard Hunter,
 36 aye, Tim Oestreich, aye, Brian Gehrig, aye, and Jim Berard, aye. Motion carried, 5 aye
 37 and 0 no.

38
 39 Leonard Cody of the Oneida County Biking and Walking Trails Council, Inc.,
 40 presentation regarding biking and hiking trails. Introduced Crystal Woller from Oneida
 41 County Health Department, who spoke on the reasons for the need for biking and
 42 hiking trails. Pathways Project letter sent prior to meeting to request designation of
 43 road routes for biking in Pine Lake. The roads are Pine Lake Road from Sugar Camp
 44 line to Spider Lake Road. All of Spider Lake Road. All of Crystal Lake Road. River
 45 Road from the Newbold line to Bozile Road and Lake View Drive to County Highway W.
 46 These would connect into Rhinelander. The OCBWTC would provide necessary signs
 47 with the town providing the posts and labor to place signs. Jim Berard recommended
 48 sending to the Recreation Committee for further consideration and placed on June
 49 agenda. No objections. Question regarding liability and insurance responsibility.
 50 According to Mr. Cody, the DOT and WTA had been contacted and there would not be
 51 any additional liability to the town. However, clerk to contact town's insurance carrier
 52 to verify that. Estimated that 14 signs would be needed.

53
 54 Conditional Use Permit Application of Mark Berkebill, etal, to establish a marina at the
 55 Moen Lake Campground, 4061 Lake Shore Drive, on property described as part of Govt

56 Lot 5, S26,T37N,R9E, Town of Pine Lake. Mark Berkebill was present. The Plan
57 Commission recommended approval to the town board. The Berkebill's have DNR
58 approval and the road right-of-way is not a problem. The marina would be reducing the
59 present number of docks from 13 to 6. The following conditions were made prior to
60 motion. Nothing is to be constructed on the road right-of-way. No change will be made
61 to the speed limit. The Berkebill's have full liability responsibility. Signage is to be
62 approved. No parking on the road right-of-way or on the town road. Motion by Brian
63 Gehrig to approve, second by Richard Hunter. Roll call vote taken. Jim Flory, aye,
64 Richard Hunter, aye, Tim Oestreich, aye, Brian Gehrig, aye, and Jim Berard, aye.
65 Motion carried, 5 aye and 0 no.

66
67 Condo Conversion Project Rich Myers, purchaser, and Kevin Bixby, surveyor, of
68 Mickey's Sunset Bay Resort located in SW ¼ NE ¼, S25,T37N,R8E, 5638 Silent Drive,
69 Town of Pine Lake. Kevin Bixby and John Hogan present for Rich Myers. Plan
70 Commission voted 4 aye and 2 no on the approval of the condo conversion. Brian
71 Gehrig expressed Fire Department/Board concerns regarding roads. Each road to be
72 named and each cabin to have individual site address assigned. Existing driveway to
73 meet current Driveway Ordinance specifications. The easement road coming off of Oak
74 Drive to be named and the access to Lots 1 and 2 of CSM #2920 are to come off new
75 road only. Motion by Brian Gehrig to approve, second by Jim Berard. Roll call vote
76 taken. Brian Gehrig, aye, Tim Oestreich, no, Richard Hunter, aye, Jim Flory, aye, Jim
77 Berard, aye. Motion carried, 4 aye and 1 no.

78
79 Preliminary 6-unit Moen Lake Condominiums located on property described as being
80 Lot 25 of Plat of Moen Park and Lots 6 & 7 and part of the platted road of the First
81 Addition to Moen Park and unplatted lands being part of Govt Lots 2 & 3,
82 S25,T37N,R9E, Town of Pine Lake – 4240 Lake Shore Drive. Stu Foltz, surveyor, was
83 present for the Petersons. Questioned as to rush and by-passing the Plan Commission.
84 Mr. Foltz explained that the owners had an offer on their home due to close mid-June
85 and had made an offer on another home based on the closing of this property and their
86 need to close the deal. Discussion. Brian Gehrig for the fire department/board
87 recommends that road now named Brandy Lane meet current Driveway Ordinance
88 specifications and each condominium have individual site addresses assigned.
89 Question regarding the continuance of the snowmobile trail. That will be up to the
90 condo association. Tim Oestreich felt that the Plan Commission should've had the
91 opportunity to review and provide their input. Motion by Tim Oestreich that the project
92 be reviewed by the Plan Commission at a special meeting already scheduled for
93 Wednesday, May 24, 2006, second by Richard Hunter. Roll call vote taken. Brian
94 Gehrig, aye, Tim Oestreich, aye, Richard Hunter, aye, Jim Flory, aye, Jim Berard, aye.
95 Motion carried, 5 aye and 0 no.

96
97 Samoset Council of Boy Scouts and relocation of Spider Lake Road. Motion by Jim
98 Flory to approve, second by Richard Hunter. Motion carried by voice vote, 5 aye and 0
99 no.

100
101 Skunk Creek Road cul-de-sac. Jim Berard sent to Highway Committee for
102 recommendations to the board.

103
104 Frank Bennett letter to board on dealing with existing easement roads predating the
105 Land Division and Subdivision Ordinance. The board agreed that the Plan Commission
106 can decide how to proceed with this issue in the ordinance update.

107
108 Ben Fries upcoming request for public hearing regarding his easement off Eagles Bluff
109 Road. Discussion. Motion by Brian Gehrig that the party requesting a public hearing
110 be required to pay all expenses incurred by the town for that hearing, second by Jim

111 Flory. Roll call vote taken. Brian Gehrig, aye, Tim Oestreich, aye, Richard Hunter, aye,
112 Jim Flory, aye, Jim Berard, aye. Motion carried, 5 aye and 0 no.

113

114 Trash being dropped at the east town dump gate and along the road. To be on June
115 agenda.

116

117 Jim Jung planning to clean up this weekend the eastern part of Pine Lake where there
118 are a number of large dumped items (refrigerators, stoves, etc.) in the woods. Asked if
119 town would be willing to help with tipping fees. The area being cleaned is east of
120 Highway 17 and north of Lake Shore Drive, private property as well as road right-of-
121 way. Suggestion that some of the metal could be taken to the town shop metal pile.

122 Motion by Brian Gehrig to pay up to \$300 towards the tipping fee for this weekend only
123 (May 19,20 & 21), second by Jim Flory. Motion carried by voice vote, 5 aye and 0 no.

124 Motion by Jim Berard to pay Karen Dahlin \$25 for garbage bags for her cleanup of
125 Trails End Road and Oak Drive, second by Jim Flory. Motion carried by voice vote, 5
126 aye and 0 no.

127

128 Alcohol Beverage License Renewals for 2006-2007 (Class BB) Hodag Sports Club, Doris
129 Bauman, Agent, (Class ALB) Charles Ross, Ross' Country Store, Suess's Northside Beer,
130 Bait & Liquor, LLC, MaryAnn Suess, Agent (name change), (Class BLB) Randal K.
131 Seibert, Pine Harbor, Carol, Mark and John Berkebill, Moen Lake Campground and
132 Resort, Lurv's Kozy Korner, LLC, Steven M. Lurvey, Agent, Judith A. Koczka, Judy's
133 Twin Pines, Pine Valley Lodge, LLC, Nancy L. Schroepfer, Agent, Calvin Lee DeHut,
134 Frenz, Randy Jordan, Jail House Bar, Diane Eckert, Hodag Country Festival, Birchwood
135 Tavern and Resort, Inc, Gloria Kay Hanson, Agent.

136 Clerk reported that all background checks were clear and that the Oneida County
137 Health Department/State of Wisconsin had inspected the businesses with restaurant
138 licenses in 2005 with Birchwood Tavern and Resort, Inc., having a preliminary license
139 inspection. The party that does the convenience stores inspections could not be
140 reached. The Pine Lake Fire Department also does inspections of the premises twice a
141 year. There were no outstanding Personal Property Taxes according to the Treasurer.
142 Motion by Brian Gehrig to approve, second by Jim Flory. Roll call vote taken. Jim
143 Flory, aye, Richard Hunter, aye, Tim Oestreich, aye, Brian Gehrig, aye, and Jim Berard,
144 aye. Motion carried, 5 aye and 0 no.

145

146 Cigarette License Renewals for 2006-2007 – Charles Ross, Suess's Northside Beer, Bait
147 & Liquor, LLC, Randall K. Seibert, Lurv's Kozy Korner, LLC, Judy Koczka, Calvin
148 DeHut, Randy Jordan, Diane Eckert. Motion by Brian Gehrig to approve, second by
149 Jim Flory. Motion carried by voice vote, 5 aye and 0 no.

150

151 Operator's License Renewal for Mark E. Kalupa. New Operator's License Applications
152 for Stephanie Fox and Wendy Swett. Mark Kalupa background check clear. Motion by
153 Jim Berard to approve, second by Brian Gehrig. Motion carried by voice vote, 5 aye and
154 0 no. Stephanie Fox and Wendy Swett need to reapply with correct information and
155 necessary proof of courses taken and/or previous licenses held. Background checks
156 done. Will go back to board when received by clerk.

157

158 New fire number signs for town. Trial road to be posted. County Highway W from
159 Birchwood Drive to the city limits was suggested for trial road. Board decided that the
160 smaller green sign be used at a cost of \$8.75 per sign. Brian Gehrig to order.

161

162 Firearms, Other Weapons and Fireworks Ordinance was brought to the board by the
163 Ordinance Review Committee. After reviewing the model ordinance for fireworks, the
164 committee decided to update the current Ordinance #8 on the regulation of firearms.
165 Motion by Jim Flory to adopt the revised ordinance, second by Richard Hunter. Roll

166 call vote taken. Jim Flory, aye, Richard Hunter, aye, Tim Oestreich, aye, Brian Gehrig,
167 aye, and Jim Berard, aye. Motion carried, 5 aye and 0 no.

168

169 Ordinance to Assign Town Road Names. The Ordinance Review committee revised the
170 previous ordinance. Motion by Brian Gehrig to adopt revised ordinance, second by Tim
171 Oestreich. Roll call vote taken. Brian Gehrig, aye, Tim Oestreich, aye, Richard Hunter,
172 aye, Jim Flory, aye, Jim Berard, aye. Motion carried, 5 aye and 0 no.

173

174 Proposed Town Road Name of Private Road off Sun Valley Road, S24,T37N,R8E, to be
175 Moon Valley Road. Mark Sturm owner. Motion by Brian Gehrig to approve new name
176 with the cost of the sign and installation to be paid by owner, second by Jim Flory.

177 Motion carried by voice vote, 5 aye and 0 no.

178

179 Resolution to Transfer Funds from the Contingency Fund to Misc General Fund in the
180 amount of \$500.00. Explained that a new account – Misc General Fund - had been
181 created after budget set to include items that did not have a line item, such as the town
182 website, and did not have an amount budgeted for it. Motion by Brian Gehrig to
183 transfer funds, second by Richard Hunter. Roll call vote taken. Brian Gehrig, aye, Tim
184 Oestreich, aye, Richard Hunter, aye, Jim Flory, aye, Jim Berard, aye. Motion carried, 5
185 aye and 0 no.

186

187 Resolution to Approve the Renewal of Loan at Associated Bank in the Amount of
188 \$206,416.74. Clerk had checked on estimated interest rates and new terms available.
189 For three year renewal, interest would be 5.65%+- with one more year for payoff. For
190 four year renewal and payoff, interest would be 5.7%+- . Motion by Jim Flory to lock in
191 the four year rate at 5.7%+-, second by Brian Gehrig. Roll call vote taken. Jim Flory,
192 aye, Richard Hunter, aye, Tim Oestreich, aye, Brian Gehrig, aye, and Jim Berard, aye.
193 Motion carried, 5 aye and 0 no.

194

195 Communications. Clerk – Labor Law Clinic, July 19th in Mosinee. Will be taking
196 vacation from June 3rd through June 11th.

197 Jim Berard. Municipal Administrators Institute in July. Appointing Cindy Skinner as
198 the clerk of the Board of Review instead of member. Same per diem as BOR members.
199 Next year there will be a need for another board member to train for BOR.

200 Jim Flory. Received a question from resident on Royalwood Circle about filling in a
201 pond. Resident needs to contact DNR first.

202 Tim Oestreich. Estimate from Musson's in the amount of \$2,970 for the boat landing
203 on Moen Lake with town responsible for permits. To be placed on June agenda.

204

205 Fire Department. No report.

206

207 Committee Reports.

208 Nancy Vevea, Library, had dropped off the latest newsletter for the board prior to start
209 of meeting. Had another commitment. No report.

210

211 Ordinance Review Committee. Two completed ordinances that had been presented to
212 board and adopted. Discussed an Ordinance to Appoint Citizens for the Board of
213 Review.

214

215 Plan Commission. Discussed and acted on the Berkebill Conditional Use Permit
216 Application and the Mickey's Sunset Bay Condo Conversion Project.

217

218 Highway Department Shop Maintenance Committee. The crew has gone on the 10
219 hours/4 day week schedule beginning 5/15/06. Crew has been brushing.

220

221 County Supervisor. Matt Matteson reported that the county board voted not to have
222 board meetings in the afternoon. Matt is chairman on the Department of Aging
223 Committee.

224

225 Motion by Brian Gehrig to approve May vouchers, second by Jim Flory. Motion carried
226 by voice vote, 5 aye and 0 no.

227

228 Next meeting set for Wednesday, June 21, 2006, at 6:30 p.m.

229

230 Motion by Brian Gehrig, second by Jim Flory to adjourn. Motion carried by voice vote,
231 5 aye and 0 no. Meeting adjourned at 8:40 p.m.

232

233

234

Submitted by
Cindy Skinner, Clerk

235

236

237