

**Proceedings of the Town of Pine Lake Board Meeting held on April 19, 2023, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.**

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.

Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, Treasurer Cory Hoffmann and Clerk Cindy Skinner.

Chairman Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and allow the chairman to move items as needed, second by Brian Gehrig. Motion carried by voice vote.

Motion by Tim Oestreich to approve the minutes of the March 15, 2023, Town Board Meeting, second by Jim Flory. Motion carried by voice vote.

County Board Supervisor report. Diana Harris reported that the large assembly permit for Hodag Countryfest was approved. Planning and Zoning cancelled the contract with the company researching for tourist rooming houses. Ordinance for fences, walls and hedges was updated. The board voted to end remote public comment. Meetings will continue to be streamed.

Library Report. Diana Harris reported that the budget is on track. Pine Lake checkouts for March were 954 with total for the year of 2,538. A new architect firm presented four new drawings of the proposed addition of 6,500 square feet. The Board hired Kim Swisher to head the fundraising for the addition. The Library Foundation has set this year's goal of redoing the concrete in the front of the building.

Constable Report. Jake Nitzel reported checking on a stopped vehicle on the right-of-way on Shepard Lake Road. Assisted a driver stuck near Cross County bar. Escorted a semi on River Road, after weight limits went on, back to CTH W. Directed traffic on Highway 17. Removed a dead deer from Shepard Lake Road.

Citizens Concerns. None.

Preliminary Certified Survey Map for Nick Marks (owner is Mark Marks) for two lot land division of PL-157-1 (3956 Trails End Road and 5635 Squirrel Drive currently on the single lot). The Plan Commission met last week to review and the lots conform to the town's subdivision ordinance. The Plan Commission recommended that the town board approve. Motion by Brian Gehrig to approve the preliminary certified survey map as presented, second by Jennifer Cordy. Motion carried by voice vote.

County Land Information request if the town had any interest in a 100' excess land right-of-way strip part of PL-145-6 that lies directly east of PL-154-2. This portion to be deeded to the owner of PL-145-2 with no piece expected to go to the town in this transaction. Discussion as to the parcel and having it rounded to match the inside curve of River Road. Motion by Tim Oestreich to notify the county of the rounding off the strip and then the town would have no other interest in the strip of land, second by Jim Flory. Motion carried by voice vote.

Jeff Seabloom, 4015 Shady Point Drive, regarding the platted road off Shady Point Drive. Continuation of last month's discussion. Jim Flory and Cindy Skinner had met with the town's attorney as well as recent email contact with him and the Wisconsin Towns Association for clarification on statutes as to the town's options. Upon advice from legal counsel it is not in the public interest for the town to improve the platted road and the towns association noted that the town does have discretion as to whether to improve a road or not. Jeff read a letter received from Attorney Finlan who represents the property owners seeking a permanent easement from the Seablooms. Discussion regarding three points that Jeff's attorney had made that the board should agree with. The board again stated that due to lack of funds, the town cannot take on another road to maintain. Jen Cordy stated that the board could agree to item #2 only, that the town owns the area designated as a platted road from 1894 recorded plat and not the other two items until conferring with legal counsel. Question raised as to liability and maintenance should

54 Jeff build the road himself. Lengthy discussion. Jeff asked that Jim get back to him by April 26<sup>th</sup> with an answer as  
55 the litigation between him and the other landowners is scheduled for April 27<sup>th</sup>.  
56

57 Pelican River Forest Project Resolution. Several people in the audience addressed the issue requesting the town  
58 support the project. Emails were received from the Towns of Sugar Camp and Monico requesting that the town  
59 reject the project. Discussion regarding the state pulling funding with the project still moving forward. A few  
60 drafts had been prepared by the clerk for review. Jen asked the board members to review the drafts and that she  
61 will call an Ordinance Review Committee meeting before the next board meeting to draft the final resolution to be  
62 signed at the May board meeting. Motion by Brian Gehrig that the resolution will reflect that Pine Lake supports  
63 the Pelican River Project and the final resolution to be signed at the May regular town board meeting, second by  
64 Tim Oestreich. Motion carried by voice vote.  
65

66 Financial Report. Cory Hoffmann reported – Book Balance – 2/28/2023 - \$1,499,928.40, Income for March, 2023  
67 - \$12,441.21, Expenses for March, 2023 - \$76,338.65, Book Balance – 3/31/2023 - \$1,436,030.96. Peoples  
68 Checking Balance - \$1,297,972.09. Peoples Money Market Balance - \$138,058.87. Bank Balance 3/31/2023 -  
69 \$1,436,030.96.  
70

71 Amend the 2023 Budget for the loan pre-payment of the River Road construction project. Motion by Jim Flory to  
72 amend the 2023 budget for \$618,328.77, second by Jennifer Cordy. Motion carried by voice vote.  
73

74 Highway Shop Committee Report. Tim Oestreich reported that the crew has been snowplowing and fixing holes in  
75 the roads. Sand and patch are both depleted. He met with Pitlik & Wick to prepare the specs for the town hall/fire  
76 station #1 parking lot with two options – both parking lots and one for the town hall area up to the front of the  
77 building only. When those are ready, then road work will be published and date set for opening bids.  
78

79 Outdoor Recreation and Park Committee Report. Jen Cordy reported that the committee had met last week. She is  
80 preparing three grants for submission. The grants are for 2024 and the town has two years to use the funds. Each  
81 grant has a different match percentage so should the town receive any grants timing will allow for budgeting or  
82 fundraising for the matching funds. Motion by Brian Gehrig to approve the Grant Project Resolution that allows  
83 for the applications to be made with Jennifer Cordy and Cindy Skinner as the authorized representatives, second by  
84 Ron Lueneburg. Motion carried by voice vote.  
85

86 The Oneida County Recreational Plan questionnaire update. Jen had been contacted by an area softball league  
87 offering to help upgrade and maintain the ball field in order to be able to use it on a regular basis and for  
88 tournaments, etc. The board members agreed that is a positive thing for the park. Volunteers from the board, fire  
89 department, ATV club and residents have been essential to the progress made on the park improvements. After  
90 review, the questionnaire is up to date. Motion by Ron Lueneburg that the Oneida County Recreational Plan  
91 submission remain the same, second by Jim Flory. Motion carried by voice vote.  
92

93 Moen Lake boat landing sustained heavy damage from ice. The pad pushed up under the blacktop on the landing  
94 damaging that. Will require a heavy backhoe to lift and put it back into the lake. Repairs to be made.  
95

96 Building and Grounds Committee. Ryan Larson had notified the town that the roof was leaking into the town hall.  
97 The fire department volunteers shoveled the roof and applied ice melt to avoid further leaking and it did stop. A  
98 few ceiling tiles were damaged. The gas meter had ice form around it and it automatically shut off the gas supply.  
99 Dey Heating was called to take care of it. The flooring replacement in the town hall has taken longer than expected  
100 due unforeseen problems with the base floor. Carpet City has been very particular and making sure that it is done  
101 correctly. There will be an additional \$899 added to the original estimate.  
102

103 Fire Department report. Brian Gehrig reported that March had 8 fire calls and 46 EMS calls. Two grants were  
104 received - \$4,000 from the DNR and \$1,000 received from Mutual of Wausau Insurance Co. Brian also asked to be  
105 notified when information is received regarding pre-construction meetings for highway work being done in the  
106 area.  
107

108 Committee Appointments. Jim Flory will have all appointments remain the same. Those with the terms ending  
109 April of 2023 will now be re-appointed for another two-year term extended to April of 2025.

110  
111 Communications. Jim Flory received notice of the county unit meeting of the towns association meeting on  
112 May 3<sup>rd</sup>.

113 Cindy Skinner – Board of Review training videos were ordered so the board can plan a date that works for  
114 everyone. Reminder of the state Joint Finance Committee public hearing in Minocqua on April 26<sup>th</sup>. Cory  
115 Hoffmann sent an email to Tom Kelley on the city council to correct mis-information that the mayor had stated  
116 Pine Lake had not made a fireworks donation in 2022. Quit Claim Deed from the county for Cross Country Road  
117 right-of-way part of PL-309-1 and PL-310-1. Utility Permit application from WPS to replace all the underground  
118 utility lines on River Road from Hillstrom to Journey’s End Road. Two building permits from county – one off  
119 Shady Point and the other off Sandy Beach.

120  
121 Motion by Brian Gehrig to approve the April vouchers for payment, second by Jim Flory. Motion carried by voice  
122 vote.

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124 Next meeting is set for May 17, 2023, at 6:30 p.m.

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126 Motion by Tim Oestreich to adjourn, second by Jim Flory. Motion carried by voice vote. Meeting adjourned at  
127 8:45 p.m.

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Cindy Skinner, Clerk