

1 **Proceedings of the Town of Pine Lake Board Meeting held on March 19, 2008, at**
2 **6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire**
3 **Department Room # 1.**

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5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake
6 according to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com

7
8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Charlie
9 LaHam, and Matt Matteson, Treasurer Judy Skinner and Clerk Cindy Skinner.

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11 Chairman Flory called the meeting to order at 6:30 P.M. Motion by Tim Oestreich to
12 approve the agenda, second by Matt Matteson. Motion carried by voice vote of 5 ayes
13 and 0 no.

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15 Motion by Matt Matteson to approve the minutes of the February 20, 2008, Town Board
16 Meeting, second by Brian Gehrig. Motion carried by voice vote of 5 ayes and 0 no.

17
18 Treasurer's Report. Book Balance 1/31/08 - \$1,886,325.54. Receipts - \$14,255.76.
19 Disbursements - \$1,386,598.70. Book Balance 2/29/08 - \$513,982.60. Checking
20 Account - \$367,109.72. Money Market Account - \$57,483.66. Peoples State Bank CD -
21 \$67,910.18. Mid-Wisconsin CD - \$21,479.04. Bank Balance 2/29/08 - \$513,982.60.

22
23 Library Report. Nancy Vevea not present due to illness.

24
25 Citizen Concerns. None

26
27 Rezone Petition #3-2008 or Robert Rupprecht, purchaser, Lynn Stockley, owner of
28 Parcels A & B, and Luella Stockley, owner, Parcel C to rezone all of the SWSW,
29 S34,T37N,R9E, lying south of Highway C, Town of Pine Lake. Said property described
30 as Parcels A, B & C on Favorite, Anderson & Maines Map #2008007 dated January, 31,
31 2008. Jim Flory received a call Robert Rupprecht late this afternoon requesting the
32 board table this issue as he has additional information and wishes to go back to the
33 Plan Commission for reconsideration. Discussion regarding another mailing to nearby
34 landowners, costs and time frame. Motion by Charlie LaHam to table until the Plan
35 Commission has a chance to review Mr. Rupprecht's information, second by Jim Flory.
36 Roll call vote taken. Charlie LaHam, aye, Matt Matteson, no, Brian Gehrig, aye, Tim
37 Oestreich, aye, Jim Flory, aye. Motion carried by roll call vote of 4 ayes and 1 no. Clerk
38 to send a letter to Steve Osterman, Oneida County Planning and Zoning, informing him
39 of the delay.

40
41 Class BLB Alcohol License and Cigarette License applications for Xebec Corporation,
42 Gerry VanHarpen, Agent, d/b/a Hodag Country Festival, 4270 River Road. This is a
43 transfer of the license held by Diane Eckert who recently passed away. Clerk reported
44 that all paperwork had been completed, publication in the Daily News was done with no
45 objections coming forward, background checks were done on all the corporation officers
46 of which Gerry VanHarpen is one and found to be clear, background check done on the
47 corporation, which was also clear. Gerry to complete the Responsible Beverage Course
48 on April 4th, at which time the clerk will issue the license if approved by the board. Tim
49 Oestreich asked questions regarding the exact locations of where the alcohol was being
50 served for clarification. Gerry VanHarpen wanted assurance that the license could be
51 used for any event held on the grounds. The clerk and board indicated that was not a
52 problem. Motion by Matt Matteson to approve the alcohol and cigarette licenses,
53 second by Brian Gehrig. Motion carried by voice vote of 5 ayes and 0 no.

54

55 Operator's License Applications for Michelle Wolter and Shelly A. Rhode. Background
56 checks were done by the clerk and there are no felonies or alcohol related problems.
57 Michelle Wolter had completed her Responsible Beverage Service Course and Shelly A.
58 Rhode is already licensed with the City of Rhinelander. Motion by Tim Oestreich to
59 approve both applications, second by Charlie LaHam. Motion carried by voice vote of 5
60 ayes and 0 no.

61

62 Surveys of town land off of Oak Leaf Road and County Highway C. Discussion
63 regarding logging of the closed dump. Will cover the cost of the survey which was
64 \$4,100.

65

66 Update on insurance quote for accident and sickness coverage for the fire department
67 volunteers. Charlie LaHam reviewed the policy for the board. Discussion as to when to
68 start, with clerk indicating that money in the contingency fund could cover the
69 additional insurance if started right away. Motion by Charlie LaHam to approve the
70 insurance for one year at the \$25,000 limit with premium approximately \$944, second
71 by Matt Matteson. Motion carried by voice vote of 5 ayes and 0 no.

72

73 REI update. Clerk had received a letter and final invoice from Brian Hoppe at REI.
74 Letter indicated that all work had been completed and necessary documentation done
75 for Wisconsin DNR. However, no copies of documentation were included. Jim Flory to
76 contact Brian Hoppe to get those.

77

78 Performance Review Forms for town crew. Tim Oestreich explained the forms.
79 Discussion as to review procedures. Reviews to be done in September and February.

80

81 Amendment to Alcohol License Ordinance No. 12. Tim Oestreich put together fees after
82 researching surrounding towns. Increase to Class A Liquor and Class A Beer from
83 \$50.00 per year each, to \$100.00 per year each. This class is for convenience stores
84 and affect two license holders in the town. Added the Class C Wine License with a fee of
85 \$100.00 per year. Increased the Operator's License fees for both new and renewal from
86 \$15.00 for two years to \$25.00 for two years. Discussion. Motion by Tim Oestreich to
87 approve the Amendment to Alcohol License Ordinance No. 12 for the above increases
88 and addition, second by Brian Gehrig. Roll call vote taken. Tim Oestreich, aye, Brian
89 Gehrig, aye, Charlie LaHam, aye, Matt Matteson, aye, Jim Flory, aye. Motion carried by
90 roll call vote of 5 ayes and 0 no. Clerk to retype correcting error on amendment and
91 board will sign at April meeting. To be posted after that.

92

93 Set date of 2008 Annual Meeting. To be held April 15, 2008, at 7:00 p.m.

94

95 Communications. Cindy Skinner shared information from Northern Waste regarding
96 the notifications of two residents for not recycling. Also, a property owner that has
97 property in both Pine Lake and Pelican had questioned why her garbage was not being
98 picked up. Jim Flory drove to property to see exact location. Her garbage will be picked
99 up. Letter from county Planning and Zoning with information regarding the miniature
100 golf course and go kart track on Highway 17 and new owners not needing a Conditional
101 Use Permit to reopen the business. Received the 2007 year end recycling report from
102 Waste Management. Received from the county the final rezone petition for the Town.
103 Received the Master Listing for 2008 of the Managed Forest Law land in the town.
104 Received letter from the Highway Department regarding the revised Bridge Aid Policy.
105 Upcoming public hearing notices from the county. Clerk had checked with the health
106 insurance carrier about changing the renewal date to the beginning of the year so that
107 budgeting could be more accurate for yearly increases. This can be done in September.
108 Received notice that Pitlik & Wick, Inc., had provided liability insurance with the town
109 named as additional insured.

110 Jim Flory had letter from Karl Jennrich requesting to meet with the town board for
111 feedback regarding Planning and Zoning and to discuss the Comprehensive Plan. To be
112 on the agenda for the town's April board meeting.

113

114 Fire Department Report. Brian Gehrig reported that January had 5 fire calls and 4
115 EMS calls. February had 4 fire calls and 5 EMS calls. March so far had a structure fire
116 and fatal accident call. Two estimates for fire truck repairs for springs replacement,
117 etc., \$6,000+ to \$7,000+.

118

119 Committee Reports. Charlie LaHam, Plan Commission, reported that the vote on the
120 Rupprecht rezone petition had rejected the petition. He explained the proceedings. A
121 mailing had been sent to landowners in both Pelican and Pine Lake. Petitions
122 requesting no changes to zoning had been signed and presented to the Plan
123 Commission.

124 Tim Oestreich, Highway Shop Maintenance Committee, reported that besides the
125 Performance Review Form that had been developed with the help of Brian Gehrig, the
126 committee also prepared a complaint form. Asked clerk to put on the website for
127 citizens to be able to access.

128

129 County Supervisor. Matt Matteson reported on the county fair information and the
130 hiring of a new AIS co-ordinator for the county.

131

132 Motion by Brian Gehrig to approve the March vouchers for payment, second by Tim
133 Oestreich. Motion carried by voice vote of 5 ayes and 0 no.

134

135 Next meeting set for April 16, 2008, at 6:30 p.m.

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137 Motion by Brian Gehrig to adjourn, second by Matt Matteson. Motion carried by voice
138 vote of 5 ayes and 0 no. Meeting adjourned at 8:35 p.m.

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Submitted by
Cindy Skinner, Clerk