

**Proceedings of the Town of Pine Lake Board Meeting held on February 21, 2024, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.**

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.

Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, and Clerk Cindy Skinner.

Absent: Treasurer Cory Hoffmann

Chairman Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the chairman to move items as needed, second by Tim Oestreich. Motion carried by voice vote.

Motion by Brian Gehrig to approve the minutes of the January 17, 2024, Town Board Meeting, second by Ron Lueneburg. Motion carried by voice vote.

Mary Sowinski, candidate for Circuit Court Branch 2, couldn't attend and asked to be on the March meeting agenda.

County Board Supervisor report. Diana Harris reported that summer LTE positions are posted on the county's website. Shared the medical examiner's report. Human Services Center is transitioning into a county department with more information coming in March. Several committees are combining into Executive Committee in April. She had met with UWEX to recruit high school students to be involved in county government.

Library Report. Diana Harris reported that January had 911 check outs for Pine Lake. Ebook circulation for the entire district was 3,279 with no breakdown available. She has been nominated for Library Board President along with one trustee from Rhinelander and another trustee from Newbold.

Constable Report. Jake Nitzel reported that he assisted in traffic control on STH 17. Picked up bags of garbage dumped on Cross Country Road. Called regarding a dog at large on Kilt Rd. Assisted a motorist on STH 17.

Citizens Concerns. Joe Pazera regarding the issue of wake boats on Moen Lake Chain. He explained legislation and that Newbold was working on an ordinance to control the use of wake boats. Diana Harris said that the county was working on a countywide ordinance.

Oneida County requesting recommendations for the preliminary plat of Shady Point Condominiums, a four unit conversion condominium. Barb Bergman was in attendance. Discussion as to the width of the private road to accommodate emergency vehicles. She was also informed that trash collection will need to be taken to the town road as the trash truck does not go on private roads. Questions as to how many docks will be at the property – there will be one dock for each unit. Recommendation to the county will be that the private road needs to be widened to service emergency vehicles. The clerk will contact the planning and zoning with that recommendation.

Greg Harrold, attorney representing Dan Kuehn, property owner, with a request to narrow the right-of-way of Sandy Beach Road. Mr. Harrold was requesting that the town board schedule a hearing to address this issue. Discussion as to the history of the area and reduction of the width of the road. The board discussed the rock walls on the lakeside of the road's edge. It was agreed to hold a public hearing on April 18<sup>th</sup> at 6:00 p.m. Mr. Harrold will take care of the notice publication, filing of a lis pendens and notifying the adjacent property owners. Mr. Harrold will send all notices, etc., to the clerk. Jon Bandow will mark the requested right-of-way so that the town board can visually see what is involved.

Financial Report. Cindy Skinner reported – Book Balance – 12/31/2023 - \$1,063,687.31, Income for January, 2024 - \$2,265,676.91, Expenses for January, 2024 - \$936,415.42, Book Balance – 1/31/2024 - \$2,392,948.80. Peoples Checking Balance - \$2,248,987.36. Peoples Money Market Balance - \$144,111.44. Bank Balance as of 1/31/2024 - \$2,392,948.80.

Outdoor Recreation and Park Committee Report. A representative for an upcoming event asked the board to use the River Road boat landing just past the landfill to park a large kayak trailer and to utilize the landfill for a spot to take a break. The board was in favor of allowing. Jen Cordy said that the committee has its next meeting Tuesday, February 27<sup>th</sup>.

Ordinance Review Committee Report. Jen will have its next meeting Tuesday, February 27<sup>th</sup>.

Highway Shop Committee Report. Tim Oestreich reported that the committee met last week. He explained the small bridge/culvert program. The inventory must be completed by the end of 2024. Then an assessment review of each structure must be completed by the end of 2025. The town has the options of doing the inventory, hiring the county highway commissioner to do the inventory or to hire a private firm. Cost per culvert inventoried will be reimbursed by the state at \$100 each. He had contacted Mark Barden of Town and Country Engineering who will do the inventory. Notice must be sent to the county and to the WTA before April 15<sup>th</sup>. The clerk will take care of that.

The open dates for the town dump for brush were set and presented to the board. Jen suggested that the first weekend of April should be added due to the weather and residents possibly starting their yardwork early.

Update on the new patrol truck and discussion as to paying for the truck when delivered in May. The chassis will be taken to Truck Equipment for the equipment April 11<sup>th</sup>. Discussion as to sale of the old truck. Before applying for the loan, the board and clerk decided to use funds already on hand, the remaining ARPA funds of \$60,900, and the proceeds from the sale of the truck to pay the estimated balance of \$185,696.

Spring Road School offered by the WTA is April 5<sup>th</sup> in Wisconsin Dells. Ben Gehrig is interested in attending and the town board's consensus was to send him.

The crew replaced the two chain saws and the pole saw.

The crew needs new safety equipment so will be getting new safety vests, 5 t-shirts each in the safety color, and gloves.

Weight limits schedule has been requested from the county highway department. Decision for Pine Lake's to go on Monday, February 26<sup>th</sup>.

Building and Grounds Report. Brian Gehrig had nothing to report except that the Fire Department volunteers had painted the meeting room.

Fire Department Report. Brian reported that 2023 had a total of 427 medical calls and 77 fire calls. January had 37 EMS calls with 20 in Pine Lake and 6 fire calls including 3 deer water rescues and 1 hawk in a grill. The department is looking to upgrade the boat. A 2008 pumper truck has been located to replace the 1993 pumper truck. Truck is located in Pennsylvania, has 18,000 miles and is listed at \$285,000. Just came on the market and will not last long. Discussion with the board with a direction Ryan Larsen to go ahead to acquire the truck.

Communications. Cindy Skinner – email received from the state regarding the expansion of assessment software for a standard version for assessors. The Major Class Comparisons for 2023 shows Pine Lake is out of compliance for second year. A second notice from Oneida County Planning and Zoning for a property with junk, etc., on Pine Lake Road. Second notice from planning and zoning for a property having unregistered vehicles on Little Pine Acres Road. Was copied in on an email regarding a dumpster still needing to be picked up by Waste Management. The benefits and password for education videos available through the Town Advocacy Council. Survey request from the US Census Bureau. The 2023 State Payment register showing the town had received \$873,272.29 in state funds for various items.

Motion by Brian Gehrig to approve the February vouchers for payment, second by Ron Lueneburg. Motion carried by voice vote.

Next meeting is scheduled for March 20, 2024, at 6:30 p.m.

Motion by Brian Gehrig to adjourn, second by Ron Lueneburg. Motion carried by voice vote. Meeting adjourned at 8:45 p.m.

Cindy Skinner, Clerk