

1 **Proceedings of the Town of Pine Lake Board Meeting held on February 17, 2010,**
2 **at 6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire**
3 **Department Room # 1.**

4
5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake
6 according to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com

7
8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt
9 Matteson, and Charlie LaHam, Treasurer Judy Skinner and Clerk Cindy Skinner.

10
11 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Tim Oestreich to
12 approve the agenda, second by Charlie LaHam. Motion carried by voice vote.

13
14 Jim Flory correction to January 20, 2010, minutes on line 94, delete "cash". Motion by
15 Charlie LaHam to approve the minutes of the January 20, 2010, Town Board Meeting
16 with the above noted correction, second by Matt Matteson. Motion carried by voice
17 vote.

18
19 Treasurer's Report by Judy Skinner. Book Balance - 12/31/09 - \$1,645,692.44.
20 Receipts - \$1,598,044.60. Disbursements - \$1,155,820.99. Book Balance - 1/31/10 -
21 \$2,087,916.05. Checking Account - \$1,793,631.08. Money Market - \$201,295.51.
22 Peoples State Bank CD - \$70,288.61. Mid-Wisconsin CD - \$22,700.85. Bank Balance
23 - 1/31/10 - \$2,087,916.05.

24
25 Library Report by Ken Hardtke. Written report distributed to board members.
26 Explained some budget issues. Highlighted the Smithsonian Exhibit - Key Ingredients
27 to be in Rhinelander December 10, 2010, through January 21, 2011. Only library in
28 the northern part of the state to have the exhibit. To be in the downtown. Ed Hughes
29 asked to be on the April agenda to talk with the board. The addition of new computer
30 has resulted in more people coming in and using the library. No report this month on
31 Pine Lake's usage due to state computer network down for upgrades. Next Library
32 Board meeting on March 16 at 3:15 p.m.

33
34 Jean Johnson request Town of Pine Lake for a Quit Claim deed to land west of the
35 right-of-way along North Drive. Land was created when North Drive was re-routed with
36 a new right-of-way. Property located in NW ¼ SE ¼, S27,T35N,R9E - Certified Survey
37 Map 2489. Jean Johnson gave background information. Discussion. To be on March
38 agenda so more research can be done by town regarding said property.

39
40 Motion by Brian Gehrig and second by Matt Matteson to move into Closed Session
41 pursuant to WI Stats 19.85(l)(g) for the purpose of conferring with legal counsel for the
42 governmental body who is rendering oral or written advice concerning strategy to be
43 adopted by the body with respect to litigation in which it is likely to become involved.
44 Roll call vote taken. Brian Gehrig, aye, Tim Oestreich, aye, Charlie LaHam, aye, Matt
45 Matteson, aye, Jim Flory, aye, Motion carried with 5 ayes and 0 no. 6:53 p.m.

46
47 Reconvened in open session at 7:55 p.m. John Stevens, town crew, arrives at meeting.

48
49 Highway Shop Maintenance Committee. Cap of overtime/comp time at 160 hours.
50 Matt Matteson explained background and reason to cap. Discussion. Motion by Matt
51 Matteson to cap overtime/comp time at 160 hours per year, second by Charlie LaHam.
52 Motion carried by voice vote.

53 Leave Usage Time Report. Matt Matteson explained the report for the crew to use for all
54 leave. Report to be prepared 24 hours in advance, except for sick time, which can be
55 done upon return to work, and signed either by Matt Matteson, Tim Oestreich or Cindy

56 Skinner. Discussion. Form to be turned into clerk for payroll purposes and then to be
57 filed at the town shop. Motion by Matt Matteson to accept report, second by Charlie
58 LaHam. Motion carried by voice vote.

59 Diesel fuel gauge and usage. Discussion re: putting log books in all vehicles using
60 diesel. Fire department trucks already using a notebook in each truck to track gallons,
61 date and initialed by volunteer filling up vehicle. Jim Flory suggested putting a box
62 with notebook in fuel shed for everyone to use and easier to track usage if all in one
63 place. Discussion. Motion by Matt Matteson that a lock be installed on pump handle
64 with keys kept in each vehicle and also install a box in fuel shed with clipboard for
65 recording usage, second by Jim Flory. Discussion. Motion carried by voice vote.

66
67 Communications: Jim Flory had clerk send letter to county required for bridge
68 inspection. Letter from Jim Holperin regarding resolution from town opposing Dept. of
69 Revenue proposal for county assessing of property. Letter and state report that shop
70 was in compliance. John Stevens noted that another inspector had come to the shop a
71 week ago. Letter from DNR regarding a personal well and the town dump located off
72 River Road. Information regarding the state deadline for updating street signs.

73 Clerk – call from WPSC that town had been overcharged for street lighting the last six
74 years for street lights at the corner of Birchwood Drive and Highway 17. Credit of
75 \$1,283.50 will be on the account. Informed board that town had received notification of
76 plumbing materials bought for the town shop construction had not been paid for. Clerk
77 had spoken with both companies and subcontractor had been contacted. Town does
78 have Performance and Materials Payment Bond. Email received from Dan Meyers
79 regarding resolution opposing the DOR county assessing proposal. WTA meetings in
80 March.

81
82 Fire Department Report. Learn thru Burn went well. One minor accident filed with
83 Workman's Comp. January – 19 EMS calls and 5 fire calls. Discussion of accident
84 involving Rescue I sliding in fire department parking lot and hitting the volunteer's car
85 own vehicle. Insurance company will not pay and volunteer has little or no insurance
86 to cover own vehicle. Discussion.

87
88 Committee Reports. Highway Shop Maintenance Committee report earlier. Plan
89 Commission did not meet.

90
91 County Supervisor report. Matt Matteson reported on wolf population control,
92 resolution passed limiting time for public input at the county level, resolution defeated
93 regarding length of meetings, information on building for Department on Aging.

94
95 Motion by Charlie LaHam to approve the February vouchers for payment, second by
96 Brian Gehrig. Motion carried by voice vote.

97
98 Special meeting is scheduled for Tuesday, February 23rd, at 6:30 p.m. for the revised
99 preliminary 24-lot and 1-outlot subdivision plat for Midwest Land Company, LLC,
100 owner for property described as part of Gov't Lot 5, Section 25, and the SE SE, Section
101 26,T37N,R9E. Pin #'s PL 546-1 and PL 563, Town of Pine Lake, 4061 Lakeshore Drive.

102
103 Next regular Town Board meeting scheduled for March 17, 2010, at 6:30 p.m.

104
105 Motion by Brian Gehrig to adjourn, second by Jim Flory. Motion carried by voice vote.
106 Meeting adjourned at 8:50 p.m.

107
108 Submitted by
109 Cindy Skinner, Clerk