

Proceedings of the Town of Pine Lake Board Meeting held on December 20, 2023, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at www.townofpinelake.com according to Wisconsin Statutes.

Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, and Clerk Cindy Skinner.

Absent: Treasurer Cory Hoffmann

Chairman Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the chairman to move items around, second by Brian Gehrig. Motion carried by voice vote.

Motion by Ron Lueneburg to approve the minutes of the November 15, 2023, Town Board Meeting and the December 12, 2023, Special Town Board meeting, second by Tim Oestreich. Motion carried by voice vote.

Constable Report. Jake Nitzel reported the he had assisted with traffic for a car in the ditch, helped locate a lost dog on Manor Road, asked fishermen to move illegally parked cars on Manor Road, picked up the toys at the park and put them in the dugout, had also received phone calls from residents inquiring about the new trash/recycle carts. He will patrol Spider Lake Road more often when the snowmobile routes open for the season.

County Board Supervisor report. Diana Harris reported that county board doesn't meet in December.

Library Report. Diana Harris reported that Pine Lake had 730 checkouts for November and year to date are 9,561.

Citizens Concerns. None.

Jef Muelver, Summit Assessments regarding the Resolution Supporting Municipal Owned assessment software. Jef explained the resolution and what has been happening with the current assessing software and vendor. The software allows the town's information but he or the town is able to take that information from the software. Due to several changes in ownership the costs have risen significantly over the past several years. The resolution is asking the state to allow an assessment software be developed specifically for the state of Wisconsin assessors with more flexibility in the usage and to help with funding. Jef also asked that the town now pay for the fees incurred for the use of the current software, which in the past he has absorbed. This year's increase is \$240 and asking for it to be paid monthly with his regular fee payment. Motion by Jennifer Cordy to approve the \$240.00 payment to Summit Assessments to be paid on a monthly basis of \$20.00/month, second by Jim Flory. Motion carried by voice vote.

Motion by Jennifer Cordy to adopt the Resolution Supporting Municipal Owned assessment software as presented, second by Ron Lueneburg. Roll call vote taken – Cordy, aye, Lueneburg, aye, Gehrig, aye, Oestreich, aye, Flory, aye. Motion carried with 5 ayes, 0 nos.

Financial Report. Cory Hoffmann's report – Book Balance – 10/31/2023 - \$480,582.84, Income for November - \$62,226.05, Expenses for November - \$255,359.12, Book Balance - 11/30/2023 - \$287,449.77. Peoples Checking Balance - \$144,647.35. Peoples Money Market Balance - \$142,802.42. Bank Balance 11/30/2023 - \$287,449.77. Cindy reviewed the budget as of the meeting date.

Cindy reviewed the 2024 Budget to be approved.

Motion by Jennifer Cordy to approve the 2024 Budget as presented of \$1,623,947.00, second by Jim Flory. Roll call vote taken – Cordy, aye, Lueneburg, aye, Gehrig, aye, Oestreich, aye, Flory, aye. Motion carried with 5 ayes, 0 nos.

Appointment of Election Inspectors, January 1, 2024 to December 31, 2025. The list – Kent Bradshaw, Sharon Holz, Jane Kowieski, Kim Lowther, Genene Lynott, Jeff Lynott, Diane Syms, Annette Thielig, William Van Clief, Inge Van Kampen, Delores Wiernasz, Julie Wilcox (Chief Inspector), Debbie Winchell, Pam Winchell. Motion by Jim Flory to approve the list as presented, second by Brian Gehrig. Motion carried by voice vote.

2024 Town Advocacy Council membership. Discussion. Motion by Jennifer Cordy to join for 2024 at \$677.00 annual fees, second by Jim Flory. Motion carried by voice vote.

Library Agreement. Jim started the conversation by asking should Pine Lake remain in the district or leave the district and go back under the county library budget/payment. Discussion regarding the agreement, possibly leaving the district and the lack of cooperation with the library director with the large budget, number of employees and the number of Pine Lake residents that actually utilize the library, which has been requested multiple times over the years. Approximately \$870,000 of a \$1,000,000+ budget goes for employee salaries and benefits. Concerns also expressed about the building expansion being planned. It was decided to meet with the other town boards and city in a joint meeting in 2024 for further discussion. Diana will also inform the library board of the town's concerns. To be on the January agenda.

Outdoor Recreation and Park Committee. Jen reported that the committee didn't meet in December. Jim had talked with Dan from Parmeter and Sons and he is planning on getting the bathroom done while the weather is still decent.

Ordinance Review Committee. Jen reported that the committee met and finalized the Ordinance Regarding Knox Box-Rapid Entry Systems (2023). Also reviewed the list of current ordinances to work on in 2024. The Knox Box ordinance was explained and discussion of security measures by the Fire Department. Motion by Jim Flory to adopt the Ordinance Regarding Knox Box-Rapid Entry Systems (2023), second by Tim Oestreich. Motion carried by voice vote.

Highway Shop Committee. Tim reported that an estimate for repairs on the tractor/mower came in at \$5,351 including pickup and delivery. Discussion as to repairing or replacing. Motion by Jim Flory to have the tractor/mower repaired, second by Brian Gehrig. Motion carried by voice vote.

Beaver Removal Contract with Jim Pond was discussed. Jim Pond is willing to renew the contract at \$500/year. Motion by Jim Flory to approve the Beaver Removal Contract for 2024 with Jim Pond for \$500/year, second by Tim Oestreich. Motion carried by voice vote.

Greg Oettinger came to the November meeting and asked to be allowed to cut through Sandy Beach Road to connect a new septic system to the main house and would repair for the winter and then put in new asphalt in 2024. Discussion. Motion by Tim Oestreich for an after-the-fact approval for Greg Oettinger to cut Sandy Beach Road for septic connection and to be repaired in the spring of 2024 with blacktop, second by Jim Flory. Motion carried by voice vote.

Tim also reported that the town crew will be off this Friday and next Monday for the Christmas holiday. He and Jim attended the county highway commission committee to award state grant money and Pine Lake will receive \$27,846 toward the Trails End Road project. The town also applied to the state for Cross Country Road/Spider Lake Road combined project.

Building and Grounds. Brian reported on the information for changing to Spectrum for phones and internet from Frontier for better service. Discussion. Motion by Brian Gehrig to change to Spectrum from Frontier for all town phones and internet service, second by Ron Lueneburg. Motion carried by voice vote.

Brian also reported that baby changing tables are needed in both bathrooms in the town hall and he will take care of that.

Fire Department. Brian reported that there were 6 fire calls and 30 EMS calls (28 in Pine Lake) in November. The group worked at Lights in the Northwoods at Hodag Park and held Operation HO, HO, HO last weekend. Engine 2 is now repaired and able to pass the test. The FD is updating their kitchen area and have added a new stove/oven. A used 2017 pumper truck as been located at a price of \$649,000. He asked that the board give direction on whether to continue looking for a truck replacement. Discussion as to costs, loans, payments, interest, increases to the town levy due to loan payments.

Communications. Public hearing at County Board of Adjustment for property on Loop Heights. Notices of violations received from the county to Frank Dalka, CTH C, Richard Newbold, Dundee Rd, Krings Real Estate LLC, STH 17.

Motion by Jennifer Cordy to approve the December vouchers for payment, second by Brian Gehrig. Motion carried by voice vote.

Next board meeting is set for January 17, 2024, at 6:30 p.m. Motion by Jim Flory to adjourn, second by Ron Lueneburg. Motion carried by voice vote. Meeting adjourned at 9:15 p.m.

Cindy Skinner, Clerk