

1 **Proceedings of the Town of Pine Lake Board Meeting held on December 15, 2010, at 6:30**
2 **p.m., in the Pine Lake Community Building, 4197 River Road, Fire Department**
3 **Room # 1.**
4

5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake according
6 to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com
7

8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt Matteson,
9 Treasurer Judy Skinner and Clerk Cindy Skinner.

10 Absent: Charlie LaHam
11

12 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Matt Matteson to approve
13 the agenda and chairman to move items as necessary, second by Tim Oestreich. Motion
14 carried by voice vote.
15

16 Motion by Matt Matteson to approve the minutes of the November 17, 2010, Town Board
17 Meeting, second by Brian Gehrig. Motion carried by voice vote.
18

19 Treasurer's Report by Judy Skinner. Book Balance - 10/31/2010 - \$445,221.36. Receipts -
20 \$81,611.65. Disbursements - \$62,190.24. Book Balance - 11/30/2010 - \$464,642.77.
21 Checking Account - \$167,383.24. Peoples State Bank CD - \$70,444.68. Peoples Money
22 Market - \$203,967.66. Mid-Wisconsin CD - \$22,847.19. Bank Balance - 11/30/2010 -
23 \$464,642.77.
24

25 Library Report by Ken Hardtke. Ken distributed written report to board. Library meeting was
26 held 12/14/2010. Approved hiring of architect for roof work planned for spring 2011.
27 Approved contract with One Prospect for ongoing computer care program. Financial reports
28 approved with 88.7% of budget spent with 92% of year elapsed - will finish year under budget.
29 UW Madison library class will visit Rhinelander library next summer as class project. The Key
30 Ingredients display is at Trig's mall. Stevens Street building is rented. Children's department
31 received \$600 from Northwoods Lion's Club as result of the food wagon fundraising effort last
32 summer. Senior outreach program had 96 participants last month. Library now has a
33 Facebook page. Pine Lake's usage for November at 13.5% of total district. Year to date
34 remains at 14%. Next meeting is January 18, 2011, at 3:15 p.m.
35

36 Citizens Concerns. None.
37

38 Snowmobile Club represented by Larry Dorich requesting to run snowmobiles along River Road
39 from town dump to boat landing on Wisconsin River. Would be temporary until new
40 permanent trail is completed. Swamp has been too wet to work, so waiting until it freezes to
41 finish. Snowmobiles would run with the traffic and speed limit. Signs will be posted. New trail
42 should be finished this season. Want to start ASAP. Discussion. Motion by Matt Matteson to
43 allow the request for snowmobiles to use River Road from town dump to boat landing with
44 proper signage as required by law, second by Jim Flory. Motion carried by voice vote.
45

46 Chairman moved Item #9, Tom Quandt, Sr., newly appointed constable, with request to
47 purchase portable radio and discuss any other constable issues. A copy of the town's
48 ordinance on constable duties was given to the board members. Tom Quandt explained that
49 the sheriff's department had donated a light bar for his vehicle and will allow him access to
50 their radio frequency. Fire Department donated one of their older radios, but it cannot
51 communicate with the sheriff's office. Purchasing a new radio would allow constable to be able
52 to communicate with both fire department and sheriff. Constable could be used for traffic
53 control for fires or could respond to an accident scene if sheriff's deputy is a distance away, to
54 control traffic. Discussion. Motion by Matt Matteson to approve the request for radio purchase
55 at a cost of \$1,125 with the understanding that all equipment be returned to town when
56 leaving office, second by Tim Oestreich. Motion carried by voice vote.
57

58 Tom Quandt also reported to the town about several complaints of dog problems on Penny
59 Lane and his response. He talked with owners of the dogs running at large and gave them a
60 copy of the town's ordinance pertaining to this issue. Problem seemed solved, but several days
61 later received more complaints. Again responded. Requested that a letter be sent from the
62 town board to the owners in violation for compliance. Clerk to take care of. Discussion on dog
63 licenses. Other calls were reported on.

64
65 Town shop roof update. Jim Flory explained what had transpired from his meeting with
66 Attorney John Cirilli. Received a letter the day of board meeting from the insurance company
67 that the claim would not be paid. Jim to meet with John Cirilli again to decide next steps.
68 Discussion.

69
70 Amend the 2010 Budget to reflect the Fire Department grant received in the amount of \$12,725
71 and to transfer funds to various accounts. Clerk Cindy Skinner provided a list of all transfers
72 to board members along with copy of the amended budget. Those are made a part of these
73 minutes. In addition, the 2010 Budget needed to be amended to \$1,083,564 on the income
74 side and \$1,083,564 on the expense side for the addition of the Homeland Security Grant to
75 the Fire Department in the amount of \$12,725. Motion by Jim Flory to amend the 2010
76 Budget as presented by clerk, second by Matt Matteson. Motion carried by voice vote.

77
78 Amend the 2011 Budget to correct typo error on Highway budget by transferring \$1,000 from
79 contingency fund into Contract Road Work to reflect the amount approved by the electors on
80 November 29, 2010. No impact on total budget approved by board. Clerk explained. Motion
81 by Jim Flory to amend the 2011 budget to correct typo error on Highway Budget, second by
82 Brian Gehrig. Motion carried by voice vote.

83
84 Fire Department Report. Brian Gehrig reported six EMS and two fire calls in November.
85 Generator project has been completed. Project went over the \$12,725 grant received by
86 \$1,271. Can be taken from contingency fund per clerk.

87
88 Communications. Clerk reported Christmas card with \$10 Subway gift card received from
89 Accurate Appraisals. Gift card given to Fire Department. Christmas card received from county
90 treasurer's office. 2011 calendar received from Wisconsin Towns Association having the
91 important dates for town officials provided. Wierschke's continue to make monthly payments
92 on their omitted taxes. The appeal of Dennis and Roberta Martens to reduce their property
93 assessment was denied at the state level.

94 Jim Flory received a letter from county regarding a land division that now is exempt from
95 county review. Clerk had also received information from another land owner also exempt from
96 county review. Both will need to appear before the Plan Commission to be approved at the
97 town level. Clerk to notify both parties.

98
99 Committee Reports. None.

100
101 County Supervisor Report. Matt Matteson reported that the third and latest AIS Director was
102 leaving. Information on county sign ordinance was given to board members with a January
103 meeting being held at county level and that some board members should attend.

104
105 Motion by Brian Gehrig to approve the December vouchers for approval, second by Tim
106 Oestreich. Motion carried by voice vote.

107
108 Next meeting set for January 19, 2011, at 6:30 p.m.

109
110 Motion by Matt Matteson to adjourn, second by Tim Oestreich. Motion carried by voice vote.
111 Meeting adjourned at 8:00 p.m.

112
113
114 Submitted by
Cindy Skinner, Clerk