

1 **Proceedings of the Town of Pine Lake Board Meeting held on November 16, 2011, at**  
2 **6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire Department**  
3 **Room # 1.**  
4

5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake  
6 according to Wisconsin Statutes. Meeting was also posted on [www.townofpinelake.com](http://www.townofpinelake.com)  
7

8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt  
9 Matteson, and Charlie LaHam, Treasurer Judy Skinner and Clerk Cindy Skinner.  
10

11 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Matt Matteson to  
12 approve the agenda and chairman to move items as necessary, second by Tim Oestreich.  
13 Motion carried by voice vote.  
14

15 Motion by Matt Matteson to approve the minutes of the October 19, 2011, Town Board  
16 Meeting, second by Charlie LaHam. Motion carried by voice vote.  
17

18 Treasurer's Report by Judy Skinner. Book Balance - 9/30/2011 - \$542,952.11. Receipts -  
19 \$39,151.16. Disbursements - \$49,048.15. Book Balance - 10/31/2011 - \$533,055.12.  
20 Checking Account - \$6,836.72. Peoples State Bank Money Market - \$503,267.55. Mid-  
21 Wisconsin CD - \$22,950.85. Bank Balance - 10/31/2011 - \$533,055.12.  
22

23 Library Report by Ken Hardtke. Ken not at meeting due to an injury. Written report  
24 distributed. Roof project completed. A trial basis for restructuring overdue book fines was  
25 approved. Current budget report not available due to backup at city hall. Grievance  
26 procedure will be updated at a special meeting set for November 19<sup>th</sup>. Children's dept.  
27 continues to add activities and programs. Movie day on November 7<sup>th</sup> and family story  
28 night November 29<sup>th</sup>. Adult dept. sponsored three programs with 179 people attending.  
29 Senior Outreach and Books on the Go served a total of 83 people - 245 items. Added this  
30 month - 58 books, 9 audio books, 7 DVDs, 7 youth books. Not township usage report  
31 available this month. Next regular meeting will be December 13, 2011, at 3:15 p.m. All are  
32 welcome.  
33

34 Citizen concerns. Judy Skinner had a call to rent the hall by the Girl Scouts. Asked the  
35 board if OK not to charge the group. Board concensus not to charge.  
36

37 Update on installation of gas tank on town shop property for use by the snowmobile club  
38 trail groomer. Jim Flory received a draft copy of the contract drawn up by Attorney John  
39 Cirilli. The board reviewed. Brian Gehrig explained another option for the club to possibly  
40 use a portable fuel storage tank that would be on the property only during snowmobile  
41 season. Discussion. Motion by Tim Oestreich to approve the portable tank as long as it  
42 meets state and federal regulations and contract is agreed to, second by Matt Matteson.  
43 Motion carried by voice vote.  
44

45 Town shop roof report. Jim Flory reported that the roof was complete and Ken Hardtke did  
46 an excellent job of inspecting. Written report along with pictures was reviewed by the board  
47 members. He made several inspections during time of re-roofing. Jim Flory had authorized  
48 payment to Mr. Hardtke as directed by the board in October.  
49

50 Quick N Easy Shoulder Truck Attachment. Matt Matteson asked that this item be moved  
51 to the December meeting. Demonstration DVD did not arrive in time for meeting due to  
52 problems by distributor. Discount offered will be extended to January if ordered.  
53 Discussion.  
54

55 2012 Budget Review. Clerk explained that the \$92 carryover was not included in the  
56 budget along with an email from WTA on how the process worked in order to accomplish.  
57 After discussion with Jim Flory prior to meeting, it was not worth all the extra steps to get  
58 approval. No changes were made to the proposed budget by the board. Waiting for final  
59 levies from county and state to complete mill rate for the town. Should have within a few  
60 days. Reminder that the Budget Meetings are November 28<sup>th</sup> beginning at 7:00 p.m.

61  
62 Amend 2011 Budget to transfer from Reserve Funds for John Stevens' HRA account in the  
63 amount of \$4,542. Motion by Matt Matteson to transfer \$4,542 from the Reserve Funds to  
64 John Stevens' HRA account, second by Charlie LaHam. Motion carried by voice vote.

65  
66 Committee Appointments. Jim Flory appointing two additions to the Highway Shop  
67 Maintenance Committee – himself and Nick Scholtes along with current members Matt  
68 Matteson and Brian Gehrig. Discussion of issues. Committee will meet December 6<sup>th</sup> at  
69 5:00 p.m.

70  
71 Constable Report – Tom Quandt reported that on October 27<sup>th</sup> he received a call regarding  
72 break in at the old school next to town shop. Unknown if anything was taken, but a  
73 window was broken. One dog complaint.

74  
75 Fire Department Report – Brian Gehrig reported seven fire calls and ten EMS calls for  
76 October. The Halloween open house was held the last weekend of October and had  
77 approximately 430 visitors. Received donations for the food pantry. Collected over 1,000  
78 pounds of food. A video will be done by TAPCO showing the use of the new warning signs  
79 at the entrance of the fire department driveway.

80  
81 Communications. Cindy Skinner had the latest tonnage report from Northern Waste,  
82 notification from DNR regarding some land changes involving MFL. Reminder that the  
83 Public Hearing for Shady Lane is November 28<sup>th</sup> at 6:30 p.m.

84  
85 Committee Reports. No committees had met.

86  
87 County Supervisor Report. Matt Matteson reported that Freeman Bennett will be the new  
88 county Highway Commissioner when Nick Scholtes retires at the end of the year. County  
89 budget completed with an increase in taxes.

90  
91 Motion by Matt Matteson to approve the November, 2011, vouchers for payment, second by  
92 Brian Gehrig. Motion carried by voice vote.

93  
94 Next Board Meeting set for December 21, 2011, at 6:30 p.m.

95  
96 Motion by Matt Matteson to adjourn, second by Charlie LaHam. Motion carried by voice  
97 vote. Meeting adjourned at 7:45 p.m.

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99  
100 Submitted by  
101 Cindy Skinner, Clerk