

1 **Proceedings of the Town of Pine Lake Board Meeting held on October 20, 2010 at**
2 **6:30 P.M., in the Pine Lake Community Building, 4197 River Road, Fire**
3 **Department Room # 1.**

4
5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake
6 according to Wisconsin Statutes. Meeting was also posted on www.townofpinelake.com

7
8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt
9 Matteson, Treasurer Judy Skinner and Clerk Cindy Skinner.

10 Absent: Charlie LaHam

11
12 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Matt Matteson to
13 approve the agenda and chairman to move items as necessary, second by Jim Flory.
14 Motion carried by voice vote.

15
16 Motion by Brian Gehrig to approve the minutes of the September 15, 2010, Town Board
17 Meeting, second by Matt Matteson. Motion carried by voice vote.

18
19 Treasurer's Report by Judy Skinner. Book Balance - 8/31/2010 - \$549,642.13.
20 Receipts - \$82,637.00. Disbursements - \$195,903.41. Book Balance - 9/30/2010 -
21 \$436,375.72. Checking Account - \$139,539.24. Peoples State Bank Money Market -
22 \$203,544.61. Peoples CD - \$70,444.68. Mid-Wisconsin CD - \$22,847.19. Bank
23 Balance - 9/30/2010 - \$436,375.72

24
25 Library Report. Ken Hardtke reported roof work to be done in spring with foundation
26 funds. Financial report showed that 74% of funds spent with 83% of year elapsed.
27 Arbitration Committee will meet to finalize the 2011 budget on October 26th at 6:00
28 p.m. at the library. Reported that computer usage is in need of more bandwidth and
29 computers to meet community need. Stevens Street building possibly rented. State of
30 Wisconsin requires a count of people coming into library for one week. Will be done the
31 week of October 25th by volunteers at each entrance for the 58 hours that library is
32 open. Children's Department very active with a number of grade schools visiting. Town
33 of Pine Lake usage 14% of total district usage. Comparison with 2009 shows overall
34 decline of 8.36% and Pine Lake down 8% - but numbers for only checked out items, no
35 computer or in house use counted. Next meeting date November 9, 2010, at 3:15 p.m.

36
37 Citizens Concerns. Dennis Martens inquired of the 2010 population for Pine Lake.
38 Clerk stated that no results have been given, but estimates given every year puts town's
39 population as of 1/1/2010 at 2,883. Also asked as to how many Pine Lake foreclosures
40 since January. Clerk does not have any reports from any agency. The sheriff's office
41 posts all of the foreclosures. Recommended that he check with the county register of
42 deeds office.

43 Red Williams stated that the town's donation for the 4th of July fireworks was the only
44 one received by the city. Felt that it should not have been used for the fireworks that
45 were postponed from the 4th of July due to rain and later fired at the Hodag Birthday
46 Bash in August. Discussion. Jim Flory had OK'd the use of the funds for that since
47 they were fireworks meant for the 4th of July. Comment from the audience that the city
48 had already purchased the fireworks that were later used in August.

49 Terry Urbonya commented on the work that he felt did not get done this summer by the
50 town crew including mowing. Brian Gehrig stated that the crew had taken more
51 vacations than usual. Heavy rains caused lots of wash outs which required the crew to
52 spend more time on road shoulders, etc., even having to be called in at night and on
53 weekends. And there are still more wash outs to be taken care of. Question if extra
54 snowplow driver was in place. Same as last year.

55 Judy Skinner received call from Marilyn Ortman to use the town hall for a spay and
56 neuter clinic. Judy wanted direction from the board if to rent or not for this purpose.
57 Questioned if actual procedures to be done. Judy didn't know but would call and find
58 out. More information needed. If only a seminar was being held, then OK to rent, but
59 no procedures to be done.

60
61 Constable residence update. Ron Coleman sent a letter as well as having a phone
62 conversation with Jim Flory and Brian Gehrig. Could not attend due to work schedule.
63 Is working on the situation, but it could take some time. Would like to continue
64 position, if possible, at least until April, 2011, when he is up for re-election.
65 Discussion. Suggestion to ask Tom Quandt, Sr., if he was still interested in position.
66 To be on the November agenda.

67
68 Town shop roof. No one on board or town crew has heard anything from the insurance
69 company or general contractor. Discussion. Jim Flory to contact Attorney John Cirilli
70 to send a letter to general contractor and others involved.

71
72 Review 2011 preliminary budget. Discussion. Move onto next items and then return to
73 review.

74
75 Town share toward grant received for backup power generator for Fire Station #1.
76 Brian Gehrig reported that the fire department received a total of \$82,000 in grants for
77 several items, one being the backup generator. Up to \$15,000 could be spent and
78 estimate came in at \$14,593. Funds due to be received are \$12,725 leaving \$1,900 for
79 the town, which is 5%. To be installed the week of November 8th. Discussion. Motion
80 by Jim Flory to approve the \$1,900 funding, second by Tim Oestreich. Motion carried
81 by voice vote.

82
83 Two solar warning signs for Fire Station #1, approximately \$3,500 each, either for 2010
84 or 2011. Brian Gehrig explained the need for them and how they operate. Discussion.
85 Estimate at \$6,270. Motion by Tim Oestreich to approve two solar signs at a cost of
86 \$6,270 to be installed this year, second by Jim Flory. Motion carried by voice vote.

87
88 Wages for 2011 for town crew. Matt Matteson reported that the Highway Shop
89 Maintenance committee met earlier and recommended an approximate 2% increase or
90 .35 per hour. For John Stevens, 2010 rate is \$17.73 per hour and 2011 rate will be
91 \$18.08 per hour. For Steve Biesik, 2010 rate is \$17.02 per hour and 2011 rate will be
92 \$17.37. Question regarding extra snowplow driver wages. Wage to remain the same of
93 \$17.02 per hour. Motion by Tim Oestreich to increase town crew wages by .35 per
94 hour, second by Matt Matteson. Motion carried by voice vote.

95
96 Wages for 2011 for clerk and treasurer. Discussion. Motion by Brian Gehrig to
97 increase clerk by \$500 per year and treasurer by \$200 per year, second by Jim Flory.
98 Motion carried by voice vote. Clerk salary for 2011 to be \$23,176. Treasurer salary for
99 2011 to be \$9,939.

100
101 Continued review and discussion on preliminary budget. Need for salt/sand shed
102 building and funding will come out of reserve funds. Discussed culvert at entrance to
103 Countryfest grounds. Signage for town shop with Brian Gehrig to obtain bids. Request
104 from fire department for \$360 per year for fuel for errands run by volunteers to come
105 out of the Fire Equipment Repairs account. Committee recommended doing that with a
106 petty cash fund to be controlled by the fire chief.

107
108 Set budget meetings for November 30, 2010 at 7:00 p.m.

109

110 Fire Department report. September had three fire calls and eleven EMS. Rescue I body
111 work done and re-painted. Received a DNR grant for \$3,100 for wild land firefighting
112 gear, hoses, etc. Annual gun raffle has started. Halloween Open House is October 30th.
113

114 Communications. Jim Flory – WTA Unit meeting on October 21st at 7:00 p.m. in
115 Minocqua. Oneida County Public Hearing on sign regulations on November 3rd at 2:00
116 p.m.

117 Cindy Skinner – Received the investment report for the Wisconsin Retirement funds.
118 Diesel usage report from the shop.
119

120 Committee reports. Finance, Insurance and Budget Review Committee had met twice.
121 The above budget review contains that information.

122 Highway Shop Maintenance Committee had met twice and changed work reports to a
123 log kept by John and discussed wages.

124 Plan Commission did not meet in the month of October, but Tim Oestreich reported
125 that he is in the process of getting the Comprehensive Plan updated to reflect the zoning
126 changes.
127

128 County Supervisors Report. Matt Matteson reported that the county board had
129 appointed Mike Timmons of Minocqua to replace Larry Greschner as a county
130 supervisor. Paul Dean returned to county board after three months off recuperating.
131 County board approved the purchase of the Trig's building for the Commission on
132 Aging. Voted on the new large assembly ordinance.
133

134 Motion by Matt Matteson to approve the October vouchers for payment and a request
135 by the clerk to pre-approve two bills submitted just prior to meeting by the fire
136 department for payment, second by Tim Oestreich. Motion carried by voice vote.
137

138 Next board meeting set for November 17, 2010, at 6:30 p.m.
139

140 Motion by Tim Oestreich to adjourn, second by Matt Matteson. Motion carried by voice
141 vote. Meeting adjourned at 8:45 p.m.
142
143

144
145

Submitted by
Cindy Skinner, Clerk